

Schedule B

WOMEN'S SAFETY PACKAGE – TECHNOLOGY TRIALS (VICTORIA)

PROJECT AGREEMENT FOR THE WOMEN'S SAFETY PACKAGE - TECHNOLOGY TRIALS

1. This schedule has been developed in accordance with clause 11(a) of the Project Agreement for the *Women's Safety Package – Technology Trials*. It will commence as soon as it is agreed between the Commonwealth and Victoria and expire on 30 June 2020 or on completion of the technology trials, including final performance reporting and processing of final payments against milestones.
2. Victoria will trial the Family Violence Intervention Order Online (FVIOO) Application Form between 2015-16 and 2018-19 comprising:
 - (a) project management requirements including:
 - i. setting project governance structures and implementation approaches to ensure collaborative and user-centred decision-making in the delivery of the project;
 - ii. collaborating with the Magistrates' Court of Victoria and the designated 12 headquarter courts in metropolitan and regional Victoria as well as with family violence and other community service agencies in the local areas;
 - iii. utilising service design experts to design an end-to-end service for applicants, police, courts, services and respondents; and
 - iv. developing an evaluation strategy, in collaboration with project stakeholders;
 - (b) technical requirements, including hardware or software requirements to:
 - i. design the FVIOO application form incorporating:
 - i.i key risk factors from the Common Risk Assessment Framework (CRAF) that automatically flag applicant's level of risk and urgency to court staff and magistrates; and
 - i.ii a range of features for applicants in a crisis situation including online safety tips, safe contact options and a quick escape feature.
 - ii. link the FVIOO application forms to the existing CourtLink software system of the Magistrates' Court of Victoria;
 - iii. install Wi-Fi and devices for electronic forms at each court involved in delivery of the FVIOO in metropolitan and regional Victoria; and
 - iv. provide online access to the FVIOO application form for women (and their children) experiencing family violence in Victoria;

- (c) a project evaluation of the trial, including:
 - i. collaborating with academics to conduct an evaluation of the process and outcomes as well as calculate efficiency savings;
 - ii. detailing lessons learnt, and national applicability; and
 - iii. exploring future design implications for regional service delivery innovation.
- 3. Victoria will trial the Family Violence Video Consulting project between 2016-17 and 2018-19, with Women's Legal Service Victoria (WLSV) and Safe Steps Family Violence Response Centre (Safe Steps) to support the safety of women and children at risk of family violence. The trial comprises:
 - (a) project management requirements including:
 - i. setting project governance structures and implementation approaches to ensure collaborative and user-centred decision-making in the delivery of the project;
 - ii. collaborating with WLSV and Safe Steps;
 - iii. utilising design experts to integrate a video consulting management platform into WLSV and Safe Steps services; and
 - iv. developing an evaluation strategy, in collaboration with project stakeholders;
 - (b) technical requirements, including hardware or software requirements to:
 - i. adapt the web-based video consulting management platform to integrate with the infrastructure of Safe Steps and WLSV;
 - ii. provide secure video call access to women in Victoria who are experiencing or at risk of domestic and family violence;
 - (c) a project evaluation to study the impacts of the trial, including the detailed lessons learned and national applicability.
- 4. Victoria will trial enhancements to the existing *SmartSafe+* application between 2017-18 and 2019-20, with Domestic Violence Resource Centre Victoria to support women who are planning to leave a violent relationship comprising:
 - (a) project management requirements including:
 - i. establishment of project governance structures and implementation approaches to ensure collaborative and user-centred decision-making;
 - ii. development of a comprehensive workforce development program for Victorian family violence, legal and related services and tailoring of the program for potential trial in New South Wales; and
 - iii. development of a promotional strategy and an evaluation framework in collaboration with project stakeholders;

- (b) technical requirements, including hardware or software requirements to:
 - i. enhance the application to include additional innovative, interactive safety planning features that will support women to manage their safety and the safety of their children;
 - ii. tailor the evidence collection features of the application to the legislative context within each State and Territory to encourage national take up; and
 - iii. develop an accessible and transferable blended learning and engagement module.
 - (c) a project evaluation of the trial including:
 - i. assess the innovation and potential of the platform to play a role in supporting women to access the justice system;
 - ii. its success in building the capacity of specialist and mainstream services, family violence practitioners and police to support women to use the application; and
 - iii. its impact, value and potential national applicability of the application.
5. Victoria will trial the *Your Case* web application between 2017-18 and 2018-19, with Family Safety Victoria, and the Magistrates' Court of Victoria, to provide greater support to people experiencing family violence and applying for an intervention order comprising:
- (a) project management requirements including:
 - i. establishment of project governance structures and implementation approaches to ensure collaborative and user-centred decision-making;
 - ii. collaboration with the Victim Survivor's Advisory Council and Safe Steps; and
 - iii. development of an evaluation strategy, in collaboration with project stakeholders;
 - (b) technical requirements, including hardware or software requirements to:
 - i. trial a way for users of the justice system to have the best possible digital experience with the justice process through a safe and accessible information and communication channel;
 - ii. assess the scalability of the application across Victoria's courts; and
 - iii. tailor the tool for use in the Victorian Magistrates' and potentially the Federal Family Court jurisdictions; and
 - iv. scope the feasibility of prototype development for application in three state jurisdictions.
 - (c) a project evaluation to study the impact of the trial against measures consistent with Victoria's Family Violence Outcomes Framework.
6. In accordance with clause 13 of the Agreement, milestones for projects, their relationship to outputs, expected completion dates, relevant reporting dates and expected payments are set out in Tables 1, 2, 3 and 4.

Table 1: Milestones, reporting and payment summary for the FVIOO application form trial

Outputs	Milestones	Report due	Payment
FVIOO application form trial	Procurement of IT systems and infrastructures and roll out of online form at initial selected courts. Establishment of project requirements.	1 March 2017	\$150,000
	Completion of the technology trial in 2016-17 (including: developing a test environment for form, upgrades to user portal, preliminary user evaluation)	31 July 2017	\$160,000
	Completion of the technology trial in 2017-18 (including: form redesigns and development based on initial release/use, implementation of service design recommendations)	31 July 2018	\$20,000
	Completion of the FVIOO application form trial	30 Sep 2018	\$15,000
Evaluation of FVIOO application form Trial	Completion of the technology trial evaluation	30 Sep 2018	\$20,000

Table 2: Milestones, reporting and payment summary for the Family Violence Video Consulting trial

Outputs	Milestones	Report due	Payment
Implement the Family Violence Video Consulting trial	Procurement of the IT systems and infrastructure at selected organisations, and setting up project requirements	15 July 2017	\$215,000
	Completion of the technology trial in 2016-17		
	Completion of the technology trial in 2017-18	15 Dec 2017	\$60,000
Evaluation of the Family Violence Video Consulting trial	Completion of the technology trial evaluation	15 July 2018	\$25,000

Table 3: Milestones, reporting and payment summary for the *SmartSafe+* application trial

Outputs	Milestones	Report due	Payment
Trial enhancements to the <i>SmartSafe+</i> application	Project establishment (including development of governance structures, implementation approaches, workforce development program, promotional strategy and evaluation framework)	15 Feb 2018	\$150,000
	Completion of the technology trial in 2017-18 (including: consultation with stakeholders, app design and user interface and user testing)	15 July 2018	\$200,000
	Completion of the technology trial in 2018-19	15 May 2019	\$25,000
	Completion of the technology trial in 2019-20	15 Dec 2019	\$15,000
Evaluation of the enhanced <i>SmartSafe+</i> application trial	Completion of the technology trial evaluation	15 Dec 2019	\$10,000

Table 4: Milestones, reporting and payment summary for the Family Violence Court Journey (*Your Case*) application trial

Outputs	Milestones	Report due	Payment
Trial the <i>Your Case</i> web application	Procurement of IT systems and infrastructure and setting up project requirements including governance structures implementation approaches and an evaluation strategy.	15 Feb 2018	\$150,000
	Completion of the technology trial in 2017-18 (including initial prototyping in the Family Court in Victoria)	15 May 2018	\$43,500
	Completion of the technology trial in 2018-19 (including: completing a prototype for launch in a Family Court in Victoria)	15 Sep 2018	\$150,000
	Completion of the technology trial in 2018-19 (including: completion of a prototype for a single jurisdiction and feasibility study on roll out in three state jurisdictions in 2018-19)	15 May 2019	\$46,500
Evaluation of the <i>Your Case</i> application trial	Completion of the technology trial evaluation	15 May 2019	\$10,000

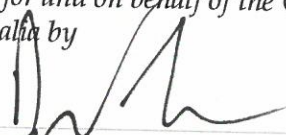
7. The Commonwealth will provide an estimated total financial contribution to projects in Victoria of \$1,465,000 in respect of this Agreement as shown in Table 3. All payments are GST exclusive.

Table 3: Estimated financial contributions

(\$)	2015-16	2016-17	2017-18	2018-19	2019-20	Total
Estimated total budget	150,000	607,000	1,306,500	911,500	25,000	3,000,000
Less estimated National Partnership payments	-	150,000	778,500	511,500	25,000	1,465,000
Balance of non-Commonwealth contributions	150,000	457,000	528,000	400,000	-	1,535,000

The Parties have confirmed their commitment to this Schedule as follows:

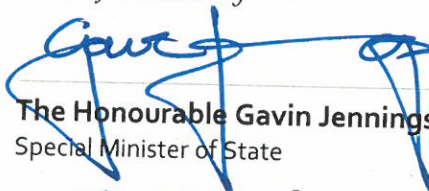
Signed for and on behalf of the Commonwealth of Australia by



The Honourable Dan Tehan MP
Minister for Social Services

22/1/2018

Signed for and on behalf of the State of Victoria by



The Honourable Gavin Jennings MLC
Special Minister of State

06-03 2018