

## Element 2: Antenatal care, pre-pregnancy and teenage sexual and reproductive health

Plan period: 2009-2014

Milestone (eg. General Primary Health Care Services)	What are we trying to do? (Aim)	Who will do it? (Roles and responsibilities)	How are we going to do it? (Strategies)	How will we know how we are going? (Measures)	How long will it take? (Timeframe)
<b>Service Delivery</b>	<p><b>Reduce</b> rates of STIs in the target audience.</p> <p><b>Increase</b> sexual health education in the target audience.</p> <p><b>Increase</b> uptake of sexual health screening in the target audience.</p> <p><b>Reduce</b> unplanned pregnancies in the target audience.</p> <p><b>Increase</b> access to antenatal care in the target audience.</p> <p><b>Increase</b> reproductive health education in the target audience.</p> <p><b>Increase</b> levels of understanding and awareness of health issues in the target audience.</p>	<p>ACT Health in collaboration with community partners (e.g. Canberra Sexual Health Centre; Sexual Health and Family Planning ACT; Winnunga Nimmityjah Aboriginal Health Service; Gugan Gulwan Youth Service; and Anglicare's Junction Youth Health Service.</p> <p>These organisations will be represented on an 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'.</p> <p>Steering Committee meetings will commence in October 2009 and the Committee will be responsible for informing the design of the project and implementing an appropriate project/s to meet the project's aims.</p>	<p>A collaborative project offering antenatal, pre-pregnancy, sexual and reproductive health care, through provision of:</p> <ul style="list-style-type: none"> <li>• Targeted STI testing in the target audience;</li> <li>• Education and promotion of sexual and reproductive health in the target audience;</li> <li>• Family planning advice and support in the target audience; and</li> <li>• Antenatal care.</li> </ul> <p>The details of the scope and/or coverage of these strategies will be decided upon by the 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee' between Oct-Dec 09.</p>	<p>Number of STI consultations provided.</p> <p>Number of STI checks undertaken.</p> <p>Number of referrals to antenatal clinics/services.</p> <p>Feedback of cultural appropriateness of model and service provision.</p>	<p><b>2009-10</b></p> <ul style="list-style-type: none"> <li>• Undertake consultation with relevant service delivery organisations.</li> <li>• Establish 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'.</li> <li>• Draft 'Schedule of roles and responsibilities' for the Steering Committee.</li> <li>• Develop program/s.</li> <li>• Consult with the relevant forums to gain approval for this proposal (ACT Aboriginal and Torres Strait Islander Health Forum, Aboriginal and Torres Strait Islander Liaison Officers' Network and ACT Health Aboriginal and Torres Strait Islander Health Coordination Group).</li> <li>• Create duty</li> </ul>

		<p>The roles and responsibilities of these agencies will be decided upon by the Steering Committee.</p> <p>Relevant bodies, such as the ACT Aboriginal and Torres Strait Islander Health Forum, Aboriginal and Torres Strait Islander Liaison Officers' Network and ACT Health Aboriginal and Torres Strait Islander Health Coordination Group) will also be consulted as required.</p>			<p>statements for staff.</p> <ul style="list-style-type: none"> <li>• Recruit staff.</li> <li>• Liaise with ACT Procurement Solutions to draw up a contract with the relevant service/services.</li> <li>• Create a MOU being between the relevant funded services to ensure that staff operates under the relevant policies and procedures.</li> <li>• Create a MOU with other health care services as appropriate, to ensure that Aboriginal and Torres Strait Islander young people have alternatives in accessing services</li> <li>• Implement program.</li> </ul> <p><b>2010-11</b></p> <ul style="list-style-type: none"> <li>• Ongoing implementation.</li> <li>• Review and evaluate program.</li> <li>• Modify as required.</li> </ul> <p><b>2011-12</b></p> <ul style="list-style-type: none"> <li>• Ongoing program implementation.</li> </ul> <p><b>2012-13</b></p> <ul style="list-style-type: none"> <li>• Ongoing implementation.</li> </ul> <p><b>2013-14</b></p> <ul style="list-style-type: none"> <li>• Ongoing implementation</li> <li>• Review and evaluate program.</li> </ul>
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<p><b>Management</b></p>	<p>The 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee' will be responsible for:</p> <ul style="list-style-type: none"> <li>• Informing the design of the project/s</li> <li>• Identifying roles and responsibilities of the group</li> <li>• Informing decisions on the governance arrangement</li> <li>• Implementing the project/</li> <li>• Communicating and working with all agencies</li> <li>• Promoting the project's role with other service providers</li> <li>• Participating in the identification and engagement of staff</li> </ul> <p>ACT Health will maintain financial and management responsibility for the project budget holder.</p> <p>The ACT Health Aboriginal and Torres Strait Islander Health Coordination Group will provide strategic guidance as required.</p>	<p>ACT Health and the Steering Committee will be responsible for identifying an appropriate program/s.</p> <p>Once a program/s is identified, the agency funded to deliver it will be responsible for implementation of it.</p> <p>Data will be collected by clinicians during consultations.</p> <p>All other role and responsibilities of the relevant agencies in management and governance of the service delivery objectives will be identified in the 'Schedule of roles and responsibilities for the Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'.</p>	<p>The program/s developed by the Steering Committee will be formally governed by a range a documents and procedures, including:</p> <ul style="list-style-type: none"> <li>• A service funding agreement (SFA) between the relevant NGO and ACT Health for the performance of antenatal care, pre-pregnancy and teenage sexual and reproductive health Reference activities.</li> <li>• A project plan, to be developed and approved by the Policy Division Executive Director by 20 November 2009.</li> <li>• The various operational procedures, policies and standards adopted by the parties from time to time.</li> </ul>	<p>Regular meetings of partners will be held to assess and modify progress as required.</p> <p>A mid term review and evaluation will be undertaken at the end of 10/11.</p>	<p><b>2009-10</b></p> <ul style="list-style-type: none"> <li>• Undertake consultation.</li> <li>• Develop steering committee.</li> <li>• Develop program/s.</li> <li>• Recruit staff.</li> <li>• Create service funding agreements.</li> </ul> <p><b>2010-2011</b></p> <ul style="list-style-type: none"> <li>• Ongoing program management.</li> <li>• Review and evaluate program.</li> <li>• Modify as required.</li> </ul> <p><b>2011-2012</b></p> <ul style="list-style-type: none"> <li>• Ongoing program management.</li> </ul> <p><b>2012-2013</b></p> <ul style="list-style-type: none"> <li>• Ongoing program implementation</li> </ul> <p><b>2013-2014</b></p> <ul style="list-style-type: none"> <li>• Ongoing program implementation</li> <li>• Evaluate program/s</li> </ul>
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<p><b>Linkages and Coordination</b></p>	<p>ACT Health aims to initiate and maintain a collaborative project model.</p> <p>The specific linkages will be determined by the 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'. The core agencies involved however will be: ACT Health; Canberra Sexual Health Centre; Sexual Health and Family Planning ACT; Winnunga Nimmityjah Aboriginal Health Service; Gugan Gulwan Youth Service; and Anglicare's Junction Youth Health Service.</p> <p>This project will also work collaboratively with ACT Health's 'Stamp Out Chlamydia II' project. This project has been funded by the ACT Government, and aims to provide '<i>a range of social marketing and peer education strategies targeting young people at risk of developing Chlamydia and related sexually transmitted infections. Targeted outreach screening will be a key component of this initiative</i>'. A SFA has been created between Sexual Health and Family Planning ACT and ACT Health.</p>	<p>Roles and responsibilities of partners will be defined by the 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'.</p> <p>They will be detailed in the 'Schedule of roles and responsibilities for the coordination of the Antenatal care, pre-pregnancy and teenage sexual and reproductive program/s.</p>	<p>The 'Steering Committee will determine how linkages will be created and co-ordinated.</p>	<p>Regular meetings of partners to assess and modify progress as required</p>	<p><b>2009-10</b></p> <ul style="list-style-type: none"> <li>• Undertake consultation.</li> <li>• Identify existing linkages and referral pathways.</li> <li>• Steering committee to detail linkages in project plan operational procedures, policies and standards.</li> <li>• Linkages to be created</li> </ul> <p><b>2010-2011</b></p> <ul style="list-style-type: none"> <li>• Ongoing program coordination.</li> <li>• Review and evaluate linkages.</li> <li>• Modify program/s as required.</li> </ul> <p><b>2011-2012</b></p> <ul style="list-style-type: none"> <li>• Ongoing program coordination.</li> </ul> <p><b>2012-2013</b></p> <ul style="list-style-type: none"> <li>• Ongoing program coordination.</li> </ul> <p><b>2013-2014</b></p> <ul style="list-style-type: none"> <li>• Ongoing program coordination</li> <li>• Evaluate program/s.</li> </ul>
<p><b>Community Involvement</b></p>	<p>ACT Health has engaged with Winnunga Nimmityjah Aboriginal Health Service and Gugan Gulwan Aboriginal Youth Corporation, with both</p>	<p>Roles and responsibilities of partners will be defined by the 'Antenatal care, pre-pregnancy and teenage sexual and</p>	<p>The 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee' will monitor</p>	<p>Feedback of cultural appropriateness of model and service provision engagement strategies will be gained through regular meetings with the ACT</p>	<p><b>2009-10</b></p> <ul style="list-style-type: none"> <li>• Undertake consultation with relevant organisations</li> <li>• Invite organisations</li> </ul>

	<p>services being represented on the 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee'.</p> <p>Further consultation with user groups will be undertaken by the Steering Committee during the program design phase.</p>	<p>reproductive health Steering Committee' in the project plan operational procedures, policies and standards.</p>	<p>and ensure community involvement.</p>	<p>Aboriginal and Torres Strait Islander Elected Body, United Ngunnawal Elders Council and the Aboriginal and Torres Strait Islander Health Forum.</p>	<p>onto the Steering Committee</p> <ul style="list-style-type: none"> <li>• Identify additional user groups to consult with</li> <li>• Further consultations to be undertaken.</li> <li>• Feedback of cultural appropriateness of model and service provision engagement strategies to be sought from previously noted organisations.</li> </ul> <p><b>2010-2011</b></p> <ul style="list-style-type: none"> <li>• Feedback received from user groups, relevant services and organisations to be incorporated in program/s.</li> </ul> <p><b>2011-2012</b></p> <ul style="list-style-type: none"> <li>• Feedback received from user groups, relevant services and to be incorporated in program/s.</li> </ul> <p><b>2012-2013</b></p> <ul style="list-style-type: none"> <li>• Feedback received from user groups, relevant services and organisations to be incorporated in program/s.</li> </ul> <p><b>2013-2014</b></p> <ul style="list-style-type: none"> <li>• Feedback received from user groups, relevant services and organisations to be incorporated in program/s.</li> </ul>
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<b>Risk Management</b>	<p>ACT Health has 'Risk Management Guidelines' and 'Risk Management Integrated Policy and Procedures' for assessing and managing risk. These guidelines provide information on:</p> <ul style="list-style-type: none"> <li>• Risk management practices in ACT Health;</li> <li>• Risk management procedures in ACT Health;</li> <li>• Templates for conducting risk assessments;</li> <li>• Monitoring and reviewing risk assessments;</li> <li>• Implementing treatment plans; and</li> <li>• Templates for risk register.</li> </ul>	<p>ACT Health will undertake this work in 09/10.</p>	<p>A detailed risk management plan will be developed by ACT Health and incorporated into a project plan for each program.</p>		<p><b>2009-10</b></p> <ul style="list-style-type: none"> <li>• ACT Health to develop risk management plan for each program.</li> </ul> <p><b>2010-2011</b></p> <ul style="list-style-type: none"> <li>• Risk management plan to be reviewed and updated.</li> </ul> <p><b>2011-2012</b></p> <ul style="list-style-type: none"> <li>• Risk management plan to be reviewed and updated.</li> </ul> <p><b>2012-2013</b></p> <ul style="list-style-type: none"> <li>• Risk management plan to be reviewed and updated.</li> </ul> <p><b>2013-2014</b></p> <ul style="list-style-type: none"> <li>• Risk management plan to be reviewed and updated.</li> </ul>
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Summary of Milestones and Commonwealth Payments			
Element 2 – Antenatal care, pre-pregnancy and teenage sexual and reproductive health			
Reporting Period	Agreed Milestones for the Period	Basis of Payment	Commonwealth Payment Amount
<b>Facilitation Payment July 2009</b>			<b>\$.15m</b>
<b>July 2009- Jan 2010</b>	<ol style="list-style-type: none"> <li>1. Report on Progress against Annual Milestones (ACT Health notes that the payment is contingent on the report being provided to the Commonwealth and the milestones being achieved).</li> <li>2. Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the Steering Committee has: <ul style="list-style-type: none"> <li>• Undertaken consultation with relevant service delivery organisations to identify services already being offered and gaps in service provision;</li> <li>• Identify existing linkages and referral pathways;</li> <li>• Established 'Antenatal care, pre-pregnancy and teenage sexual and reproductive health Steering Committee';</li> <li>• Drafted a 'Schedule of roles and responsibilities' for the Steering Committee;</li> <li>• Developed potential program/s;</li> <li>• Detailed potential linkages in the project plan;</li> <li>• Consulted with user groups;</li> <li>• Consulted with the relevant forums to gain approval for this proposal (ACT Aboriginal and Torres Strait Islander Health Forum, Aboriginal and Torres Strait Islander Liaison Officers' Network and ACT Health Aboriginal and Torres Strait Islander Health Coordination Group) on cultural appropriateness of model and service provision engagement strategies; and</li> <li>• Developed a risk management plan for proposed program/s.</li> </ul> </li> </ol>	Receipt of Progress Report 31 January 2010 <u>describing satisfactory progress or satisfactory achievement of Milestones</u>	Please indicate costs against Milestones here. <ol style="list-style-type: none"> <li>1. \$0.0m</li> </ol>

<p><b>Jan – June 2010</b></p>	<p>1. Report against Annual Milestones</p> <p>2. Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the agency selected to deliver the program/s has:</p> <ul style="list-style-type: none"> <li>• Recruited staff;</li> <li>• Liaised with ACT Procurement Solutions to draw up a service funding agreement with the relevant service/services;</li> <li>• Created relevant MOUs between the relevant services; and</li> <li>• Implemented program/s.</li> </ul> <p>(ACT Health note that this is a living document and that if in the future the milestones have different expenditure, then ACT Health will need to list these under different numbers to align with the expenditure in the column to the right).</p>	<p>Receipt of Annual Report 31 August 2010 describing <u>satisfactory achievement against Milestones</u></p>	<p>1. \$0.0m</p> <p>2. \$0.2</p>
<p><b>July – Dec 2010</b></p>	<p>1. Report against Annual Milestones</p> <p>2. Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the agency selected to deliver the program/s has:</p> <ul style="list-style-type: none"> <li>• Continued program/s implementation;</li> <li>• Commenced program review and evaluation (including consultation with user groups, relevant services and organisations);</li> <li>• Commenced review and evaluation of linkages;</li> <li>• Continued ongoing program management; and</li> <li>• Commenced review and update of risk management plan.</li> </ul>	<p>Receipt of Progress Report 31 January 2011 <u>describing satisfactory progress or satisfactory achievement against Milestones</u></p>	<p>1. \$0.0m</p>
<p><b>Jan – June 2011</b></p>	<p>1. Annual Milestones:</p> <ul style="list-style-type: none"> <li>• Continued program/s implementation;</li> <li>• Finalised review and evaluation of program/s (including consultation with user groups, relevant services and organisations);</li> </ul>	<p>Receipt of Annual Report 31 August 2011 <u>describing satisfactory</u></p>	<p>1. \$0.23m</p>

	<ul style="list-style-type: none"> <li>• Finalised review and evaluation of linkages;</li> <li>• Modified program/s if required;</li> <li>• Continued ongoing program management; and</li> <li>• Finalised review and updating of risk management plan.</li> </ul>	<u>achievement against Milestones</u>	
<b>July – Dec 2011</b>	<ol style="list-style-type: none"> <li>1. Report against Annual Milestones</li> <li>2. Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the agency selected to deliver the program/s has: <ul style="list-style-type: none"> <li>• Continued program/s implementation; and</li> <li>• Continued ongoing program management.</li> </ul> </li> </ol>	Receipt of Progress Report 31 January 2012 <u>describing satisfactory progress or satisfactory achievement against Milestones</u>	1. \$0.0m
<b>Jan – June 2012</b>	<ol style="list-style-type: none"> <li>1. Annual Milestones: <ul style="list-style-type: none"> <li>• Continued ongoing program/s implementation;</li> <li>• Continued ongoing program management; and</li> <li>• Reviewed and updated risk management plan.</li> </ul> </li> </ol>	Receipt of Annual Report 31 August 2012 <u>describing satisfactory achievement against Milestones</u>	1. \$0.24m
<b>July – Dec 2012</b>	<ol style="list-style-type: none"> <li>1. Report against Annual Milestones</li> <li>2. Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the agency selected to deliver the program/s has: <ul style="list-style-type: none"> <li>• Continued ongoing program/s implementation;</li> <li>• Continued ongoing program management; and</li> <li>• Reviewed and updated risk management plan.</li> </ul> </li> </ol>	Receipt of Progress Report 31 January 2013 <u>describing satisfactory progress or satisfactory achievement against Milestones</u>	1. \$0.0m
<b>Jan – June 2013</b>	<ol style="list-style-type: none"> <li>1. Annual Milestones: <ul style="list-style-type: none"> <li>• Continued ongoing program/s implementation;</li> </ul> </li> </ol>	Receipt of Annual Report 31 August	1. \$.25m

	<ul style="list-style-type: none"> <li>Continued ongoing program management; and</li> <li>Reviewed and updated risk management plan.</li> </ul>	2013 <u>describing satisfactory achievement against Milestones</u>	
<b>July – Dec 2013</b>	<ol style="list-style-type: none"> <li>Report against Annual Milestones</li> <li>Within the <i>'Antenatal care, pre-pregnancy and teenage sexual and reproductive health project'</i> ACT Health and the agency selected to deliver the program/s has: <ul style="list-style-type: none"> <li>Continued ongoing program/s implementation; and</li> <li>Commenced final review and evaluation of program/s.</li> </ul> </li> </ol>	Receipt of Progress Report 31 January 2014 <u>describing satisfactory progress or satisfactory achievement against Milestones</u>	1. \$0.0m
<b>Jan – July 2014</b>	<ol style="list-style-type: none"> <li>Annual Milestones: <ul style="list-style-type: none"> <li>Continued ongoing program/s implementation; and</li> <li>Completed final review and evaluation of program/s (including consultation with user groups, relevant services and organisations).</li> </ul> </li> </ol>	Receipt of Annual Report 31 August 2013 <u>describing satisfactory achievement against Milestones</u>	1. \$0.0m
<b>Total Australian Government Payment</b>			<b>\$1.07m</b>

**\* Payments can be made on a pro-rata basis if milestones for the period are only partially completed. If this occurs, the remaining portion of the payment will be made available immediately following completion of relevant milestone**