

PROJECT AGREEMENT FOR THE COMMONWEALTH /STATE AND TERRITORY JOINT GROUP TRAINING PROGRAM

Council of
Australian
Governments

An agreement between

- the Commonwealth of Australia and
- the State of New South Wales

The output of this project will be Group Training Organisations are assisted to implement strategies and initiatives which encourage and improve commencements and completions in Australian Apprenticeships.

Project Agreement for the Commonwealth/State and Territory Joint Group Training Program

INTERGOVERNMENTAL AGREEMENT
ON FEDERAL FINANCIAL RELATIONS

PRELIMINARIES

1. This Project Agreement (the Agreement) is created subject to the provisions of the Intergovernmental Agreement on Federal Financial Relations and should be read in conjunction with that Agreement and its Schedules, which provide information in relation to performance reporting and payment arrangements under the Intergovernmental Agreement on Federal Financial Relations.
2. This Agreement recognises the history of the Commonwealth/State and Territory Joint Group Training Program and the Commonwealth and New South Wales will support the delivery of strategies and initiatives to improve commencements and completions in Australian Apprenticeships through group training arrangements. This will be achieved in line with the Commonwealth/State and Territory Joint Group Training Program Administrative Guidelines at Schedule A, for the period of this Agreement.
3. The Guidelines form Schedule A of this Agreement. If there is any inconsistency between the Guidelines and this Agreement, the terms and conditions of this Agreement will take priority over the Guidelines, to the extent of the inconsistency.
4. This Agreement and its schedules constitute the entire agreement for this project.

PART 1 – FORMALITIES

Parties to this Agreement

5. This Agreement is between the Commonwealth of Australia (the Commonwealth) represented by the Minister for Tertiary Education, Skills, Science and Research and the State of New South Wales (New South Wales) represented by the State Minister with portfolio responsibility for training.

Term of the Agreement

6. This Agreement will commence as soon as the Commonwealth and New South Wales sign the Agreement and will expire on 15 November 2012 or when the Funding Performance Report and Final Project Report are accepted by the Commonwealth, whichever is later, unless terminated earlier or extended as agreed in writing by the Parties.

Enforceability of the Agreement

7. The Parties do not intend any of the provisions of this Agreement to be legally enforceable. However, that does not lessen the Parties' commitment to this Agreement.

Role of the Commonwealth

8. The Commonwealth will be responsible for providing a financial contribution to New South Wales to support the implementation of this Agreement.

Role of the States and Territories

9. New South Wales will be responsible for:
 - (a) achieving the project outputs within the agreed timeframe set out in this Agreement;
 - (b) providing details of any matter(s) that arise that adversely impact on the delivery of the output, and how New South Wales is to resolve this/these matter(s); and
 - (c) reporting on the delivery of outputs as set out in Part 4 – Project Milestones, Reporting and Payments.
10. Both Parties will meet the requirements of Schedule E, Clause 26 of the Intergovernmental Agreement on Federal Financial Relations, by ensuring that prior agreement is reached on the nature and content of any events, announcements, promotional material or publicity relating to activities under this Agreement, and that the roles of both Parties will be acknowledged and recognised appropriately.

Interpretation

11. For the purposes of this Agreement, the 'National Funding Principles' are defined in Schedule A – Administrative Guidelines.

PART 2 – PROJECT OUTPUT(S)

Output

12. The output of this Agreement will be that Group Training Organisations are assisted, in line with the National Funding Principles, to implement strategies and initiatives which encourage and improve commencements and completions in Australian Apprenticeships.
13. The specific strategies and initiatives to be implemented by New South Wales are outlined in the Funding Plan at Schedule B.

PART 3 – FINANCIAL ARRANGEMENTS

14. The Commonwealth will provide a maximum financial contribution to New South Wales of \$1,759,570.00 in respect of this Agreement. All payments are GST exclusive.
15. The Commonwealth's funding contribution will not be reduced where New South Wales secures funding from other activity partners through innovative and collaborative partnerships.

16. The Commonwealth's financial contribution and New South Wales' estimated financial contribution to the operation of this Agreement, including through Project Agreement payments to New South Wales paid in accordance with *Schedule D — Payment Arrangements* of the Intergovernmental Agreement on Federal Financial Relations, are shown in Table 1.

Table 1: Estimated financial contributions

	Year 1	Year 2	Year 3	Year 4	Total
Estimated total budget	3,519,140.00	0.0	0.0	0.0	3,519,140.00
Less Project Agreement Payment:	1,759,570.00				1,759,570.00
Balance of non-Commonwealth contributions	1,759,570.00	0.0	0.0	0.0	1,759,570.00

17. Project Agreement payments to New South Wales will be paid in accordance with *Schedule D — Payment Arrangements* of the Intergovernmental Agreement on Federal Financial Relations.

PART 4 – PROJECT MILESTONES, REPORTING AND PAYMENTS

18. The following table summarises the milestones for the project, their relationship to the outputs, expected completion dates, relevant reporting dates and expected payments to be made (if applicable).

Table 2: Milestones, reporting and payment summary

Output	Milestone(s)	Date due	Payment
Group Training Organisations are assisted to implement strategies and initiatives which encourage and improve commencements and completions in Australian Apprenticeships.	Receipt and acceptance of a Funding Plan, to implement the strategies and initiatives to encourage and improve commencements and completions in Australian Apprenticeships.	to be confirmed.	\$1,759,570.00

Reporting arrangements

19. New South Wales has provided a Funding Plan which describes how it will allocate the funds for the purposes of this Agreement. The Funding Plan has been accepted and is incorporated into this Agreement at Schedule B. The Funding plan reflects the National Funding Principles and the information as detailed in the Administrative Guidelines at Item 6 (Schedule A).
20. New South Wales will provide a Funding Performance Report by 15 November 2012. The Funding Performance Report is to include the following information:
- a statement certified by the senior executive officer who has primary responsibility for managing New South Wales' audit functions that all New South Wales' contribution

Funding (GST exclusive) received has been expended for the Project and in accordance with the Agreement.

- b) a description of actual performance and de-identified, aggregated data for Australian Apprenticeships in New South Wales for the period 1 July 2011 to 30 June 2012, including but not limited to:
 - (i) percentage of Out of Trade Australian Apprentices commenced through Group Training arrangements as compared to all employers;
 - (ii) percentage of Australian Apprentices commenced and completed through Group Training arrangements as compared to all employers for each identified client group;
 - (iii) percentage of Australian Apprenticeship cancellations through Group Training arrangements as compared to all employers (Attrition rate); and
 - (iv) percentage of Australian Apprentices commenced through Group Training arrangements compared to all employers.
 - c) promotional activities undertaken in relation to, and media coverage of, the project during the reporting period and any promotional opportunities expected to arise during the next reporting period.
21. New South Wales will also provide a separate Final Project Report within 90 days of the completion of projects under this Agreement that will be a stand-alone document that can be used for public information dissemination purposes demonstrating outcomes for public accountability. The Final Project Report will:
- a) describe the conduct, benefits and outcomes of the Project(s); and
 - b) evaluate the Project(s) from the responsible Party's perspective, including assessing the extent to which the JGTP outcomes have been achieved and why any aspect was not achieved.

PART 5 – GOVERNANCE ARRANGEMENTS

Dispute resolution

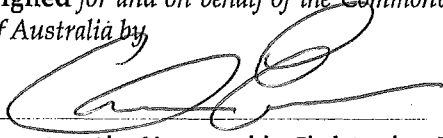
- 22. Any Party may give notice to other Parties of a dispute under this Agreement.
- 23. Officials of relevant Parties will attempt to resolve any dispute in the first instance.
- 24. If a dispute cannot be resolved by officials, it may be escalated to the relevant Ministers and if necessary, the relevant COAG Council.
- 25. If a dispute cannot be resolved by the relevant Ministers, it may be referred by a Party to COAG for consideration.

Variation of the Agreement

- 26. The Agreement may be amended at any time by agreement in writing by all the Parties.
- 27. A Party to the Agreement may terminate their participation in the Agreement at any time by notifying all the other Parties in writing.

The Parties have confirmed their commitment to this agreement as follows:

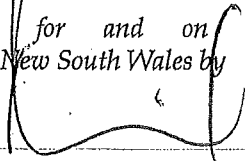
Signed for and on behalf of the Commonwealth
of Australia by



Senator, the Honourable Christopher Evans
Minister for Minister for Tertiary Education, Skills,
Science and Research

30 4 12
[Day] [Month] [Year]

Signed for and on behalf of the
State of New South Wales by



The Honourable Adrian Piccoli MP
Minister for Education

[Day] [Month] [Year]

Schedule A

Commonwealth/State and Territory Joint Group Training Program (JGTP)
Administrative Guidelines.
Effective from 1 July 2011
Updated 16 November 2011

1. Administrative Arrangements

The JGTP Administrative Guidelines are to be applied in conjunction with the National Funding Principles for the administration of the Program. Australian Government contributions to the Program are subject to the Australian Government Minister's decisions on the Program and budget limitations. The JGTP Administrative Guidelines form part of the Project Agreement as Schedule A.

- 1.1 If the Project Agreement is inconsistent with these Guidelines, the terms and conditions of the Project Agreement will take priority over these Guidelines, to the extent of the inconsistency.

2. Project Agreements

Project Agreements are subject to the *Intergovernmental Agreement on Federal Financial Relations* which commenced on 1 January 2009 and provides the overarching framework for COAG to pursue economic and social reforms to underpin growth, prosperity and social cohesion into the future. The new framework simplifies payments to the States and Territories, aids transparency and improves State and Territory governments' budget processes.

3. Australian Government Contributions

- 3.1 The Australian Government recognises the States and Territories' commitment to JGTP and the 2010-11 Australian Government funding contribution defines the Australian Government's budget capacity. Funding for 2011-12 will be provided at this level with the offer of an additional 1.7%, being indexation, based on Wage Cost Index 1 (WCI 1).
- 3.2 Subject to Ministerial decisions and available funding, JGTP Australian Government funding may be provided, at the previous year's funding allocation with indexation based on WCI 1 at that time.
- 3.3 The Australian Government and the States and Territories will contribute equally to JGTP confirming their joint commitment to the Program. States and Territories have the option to accept the additional indexation (WCI 1) funding offered by the Australian Government and to increase their contribution by the corresponding amount.
- 3.4 The Australian Government will provide funding for a period of one year. Extension of the JGTP may be supported in subsequent years with updated Funding Plans and new Project Agreements.
- 3.5 The annual funding allocation will be paid in one payment on execution of the Project Agreement to each participating State or Territory on receipt and acceptance of correctly rendered Tax Invoices.

4. Fully Contestable Funding

- 4.1 States and Territories must ensure that the Joint Group Training Program funding is fully contestable and all Group Training Organisations, registered against the National Standards for Group Training Organisations (GTOs), ie GTOs that are for profit or not-for-profit are eligible to apply for funding under this Program.

5. Use of JGTP Funding by States and Territories

The primary objective of JGTP is to provide funding to GTOs for strategies and initiatives which encourage and improve commencements and completions in Australian Apprenticeships. Funds must only be expended, including the State contribution, in accordance with the Project Agreement.

5.1 Funding of Group Training Australia –State Associations.

JGTP funding is not to be used to fund Group Training Australia Limited or its State Associations directly but may be used to fund projects conducted by them or for specific activities provided by them which support the objectives of JGTP and the National Funding Principles:

- (i) Principle 1: Organisations that meet the National Standards for Group Training Organisations are eligible to apply to the State Training Authority for Joint Group Training Funding.
- (ii) Principle 2: Targeted outcomes will be determined by each State or Territory for each of the following nationally agreed priority areas: - Skills Development, Client Groups and Geographical Locations.
- (iii) Principle 3: Australian Government Funding under the Joint Group Training Program will be allocated to each State and Territory subject to submission and acceptance of each State and Territory's Funding Plan, which will form part of the Project Funding Agreement between the Australian and individual State and Territory Governments.
- (iv) Principle 4: Where funding is applied to individual Australian Apprentices under the Program, the funding will remain in place for the duration of that Australian Apprenticeship, at a level to be determined by the State Training Authority provided the Group Training Organisation continues to receive Program funding from that State or Territory.
- (v) Principle 5: Incentive outcome payments will be determined by the State Training Authority and will include different rates to reflect the level of priority of the outcomes. State and Territory priority areas where possible will align to the State or Territory VET Plan.
- (vi) Principle 6: Structuring of the funding model under the Program is determined by the State Training Authority in a way that supports skills and training for identified priority areas and encourages the completion of an Australian Apprenticeship.
- (vii) Principle 7: The Australian Government and the State and Territory Governments will contribute equally to the Program and the Australian Government contribution will be maintained within the agreed budget capacity of the Australian Government.

5.2 Optional use of Australian Government Funding

In addition to the payment of incentives to GTOs to achieve Australian Apprenticeship outcomes, States and Territories may utilise up to 20% of the allocated Australian Government funding to fund innovative/strategic projects which support the objectives of JGTP. This funding is not to be used for straight research projects.

6. State/Territory Funding Plan

Each participating State and Territory is to provide the Department of Industry, Innovation Science, Research and Tertiary Education (DIISRTE) with a Funding Plan which will be incorporated into the Project Agreement as Schedule B.

6.1 The Funding Plan is to include:

- a brief overview of how JGTP funds will be utilised
- target Australian Apprenticeship commencements and completions through Group Training
- the targeted outcomes for each of the priority areas and any additional target areas or priority groups as determined by the State or Territory (Principle 2)
- the proposed incentive payments and schedule to each of these target groups (Principle 5 & 6)
- proposed innovative projects – if known, and
- strategies to ensure continued investment in Australian Apprenticeships in the current economic downturn, through Group Training.

6.2 For changes made to State and Territory Funding Plans over the life of the Project Agreement that are supportive of the objectives of JGTP and the National Funding Principles, States and Territories are not required to seek the prior approval of DIISRTE. However, as the Funding Plan forms part of the Project Agreement, DIISRTE requires that States and Territories notify them in writing of any changes that are made to the Funding Plan.

7. Reporting

7.1 As outlined in the Project Agreement, the Funding Performance Report will be provided to DIISRTE by 15 November 2012.

7.2 The Funding Performance Report must be signed off by the Chief Executive Officer and the Senior Executive who has primary responsibility for managing audit functions.

7.3 As outlined in the Project Agreement, New South Wales will also provide a separate Final Project Report within 90 days of the completion of projects under this Agreement that will be a stand-alone document that can be used for public information dissemination purposes demonstrating outcomes for public accountability.

7.4 DIISRTE will provide templates for all reports required under the Project Agreement.

8 JGTP Outcomes

Consistent with the COAG agenda for improved productivity and participation, this Program is well positioned to contribute towards the following targets:

- double the number of higher qualification completions (diploma and advanced diploma) between 2009 and 2020, and

- halve the proportion of Australians aged 20–64 without qualification to Certificate III level and above between 2009 and 2020.

8.1 JGTP can achieve flexibility and responsiveness in program delivery through supporting quality training outcomes for Australian Apprentices based on the nationally agreed priority areas: Skills Development, Client Groups and Geographical Locations.

8.2 Program Outcomes and corresponding Progress Measures are listed at 8.3. Success in achieving the Program Outcomes is to be captured by reporting against the Progress Measures. States and Territories will continue to work with the Australian Government to redevelop Outcomes and Progress Measures that are consistent across all jurisdictions as required.

8.3 Outcomes and Progress Measures Table

	Outcome	Progress Measure
I	Group Training Organisations are supported to meet changing labour market demands as determined at the State and Territory level.	In the current economic climate Australian Apprenticeship commencements and completions are maintained at the previous year's level for individual States and Territories.
II	Group Training Organisations are encouraged and supported to develop linkages to both National and State/Territory Priority areas under the Australian Government's 2011–2012 Budget <i>Building Australia's Future Workforce</i> package including the Accelerated Australian Apprenticeships Program, Australian Apprenticeships Mentoring Program, also Out of Trade (OOT) Apprentices and Pre-vocational & Pre-apprenticeship training initiatives.	States and Territories collect data on the number Australian Apprentices who have completed Pre-vocational and Pre-apprenticeship training prior to commencement of an Australian Apprenticeship. % of OOT Australian Apprentices commenced through Group Training as compared to all employers for funded period.
III	Group Training Organisations are supported to engage with industry to support the delivery of the Green Skills Agreement and the Skills for the Carbon Challenge Initiative and knowledge through Australian Apprenticeships.	States and Territories promote strategies which support emerging Green Skills and knowledge through Group Training.
IV	Enhanced employment opportunities through Group Training for disadvantaged and equity groups	% commenced and % completed in Group Training as compared to all employers for each identified client group for funded period.
V	Industries and Group Training Organisations continue to invest in training and skills development in order to create a sustainable workforce	% Australian Apprenticeship cancellations in Group Training for funded period compared to all employers (Attrition rate) % Australian Apprentices commenced through Group Training as compared to all employers for funded period.

JGTP Funding Plan for NSW

Brief overview of how funds are used in NSW

The Program

The Joint Group Training Program (JGTP) is a partnership between the Australian Government and States and Territories to fund registered group training organisations (GTOs) who employ and manage the training of apprentices and trainees. The Program is administered in NSW by the Department of Education and Communities (DEC).

The Program objectives are to increase the commencement, retention and completion of apprentices and trainees in line with the nationally agreed priority areas:

- *Skills Needs*
- *Regional and Remote*
- *State Priorities/Local and Community Needs and*
- *Disadvantaged Groups*

The NSW Strategic Plan for Vocational Education and Training has been the basis for determining NSW priorities.

Skills needs are focussed on areas of particular importance to the NSW economy mainly in the fields of manufacturing and engineering, construction and infrastructure, utilities, transport, health and community services, tourism and hospitality. Support is also provided to high growth and strategic industry sectors and areas of critical skill shortages on both a State and regional basis.

In 2011-2012 funding will be provided for the employment of apprentices and trainees in skills need areas. Funding will also be used to support a number of innovative projects that specifically assist out of work apprentices, school based apprentices and improve retention rates of apprentices.

Higher incentives will be paid for the employment of apprentices/trainees in nominated priority groups.

Funding will consist of a maintenance payment for current apprentices and trainees, an incentive payment for non-priority groups and a higher incentive payment for priority groups. Incentive payments will be made for new registrations.

Applications will be assessed on the number of target placements within these priority areas and the soundness of strategies to achieve those targets. Funding allocations will be subject to the total budget available under the Program.

Details of Funding Model

The funding model is designed to stimulate the growth of apprenticeships and traineeships in priority areas.

The funding allocation is based on three components.

1. Annual Maintenance payment: this is determined by the number of

apprentices/trainees in training ('stock') as at 30 April each year of the contract.

2. Non-priority Incentive: this is for new registrations from other than priority groups achieved within the funding period as identified by IVETS.
3. Priority Incentive: this is for new registrations from the priority groups achieved within the funding period as identified by IVETS. (see Attachment A for definitions of the priority groups)

Note:

Priority registrations will receive a significantly higher funding level than non-priority registrations in recognition of the need to increase participation rates in these areas and the greater difficulty and investment required to achieve these placements.

Incentives for apprentices in priority groups will be higher than trainees in priority groups in recognition of the State and National priority to relieve trade skill shortages and in recognition of the relative higher cost of an apprentice.

Unit rates for each component of the funding model are as follows:

Funding model	2011-12
Annual Maintenance payment	
Apprentices and trainees 'in training' per apprentice/trainee <i>This is based on GTO caseload ('stock').</i>	\$150
Priority Incentive	
Priority apprentices per new registration	\$2,750
Priority trainees per new registration	\$1,375
Priority Groups:	
Aboriginal; disability, mature aged (apprentices over 21 and trainees over 40); regional and remote (defined postcodes); Culturally and Linguistically Diverse; school based apprentices and women in non-traditional trades (apprentices only)	
Non- priority Incentives	
Non-priority apprentices per new registration	\$250
Non-priority trainees per new registration	\$125

Funding Arrangements

GTOs which tendered successfully for the 2010-2012 funding period and achieved positive outcomes in 2010-2011 financial year will be offered a second Performance Agreement for the 2011-2012 program.

Funding for 2011-2012 will be in accordance with the maximum level of funding the organisation has been contracted for that financial year. The final sums paid will be based on actual outcomes. Subject to the availability of funding, consideration may be given to additional payments up to the unit rate for registrations over the agreed targets.

Timing of Payments

Payments will be made in the following way:

July 2011 (back payment)

- 100% maintenance funding for stock
- 50% incentive payment for agreed projected priority registrations
- 50% incentive payment for agreed non priority projected priority registrations

November 2011 (back payment)

- Incentive payments for priority and non – priority new registrations
Payment will be at the unit rate for each priority and non-priority registration achieved over and above 50% of the target registrations.

April 2012.

- Incentive payments for priority and non – priority new registrations.
Payment will be at the unit rate for each priority and non-priority registration achieved in the reporting period up to the maximum level of agreed funding.

The November 2011 and April 2012 payments will be paid at the scheduled unit rate only when 50% of the outcomes have been reached.

Eligible Applicants

All group training organisations that are registered or have applied to be registered in NSW under the *Apprenticeship and Traineeship Act 2001* prior to 30 June 2009 were eligible to apply for Joint Group Training Program funding 2010-12 tender. There were 47 registered group training organisations eligible to apply for this funding.

Organisations must be registered for the GST.

Applicants must have demonstrated a capacity to deliver group training services to specific industries, targeted equity groups or across defined regions of NSW that meet State and National priorities.

Selection Criteria

Each application for funding will be assessed against the following criteria:

1. *Proposed targets* in skill shortage areas.
2. *Proposed targets in the priority groups:*
 - Disadvantaged Groups - including ATSI, mature-aged (>21 for Apprentices, >40 for Trainees), women in non-traditional trades (apprentices only), people with a disability and Culturally & Linguistically Diverse Communities (CALD)
 - School-based apprenticeships (incorporating Youth at Risk)
 - Regional and remote
3. *Capacity:* the extent to which the organisation demonstrates its ability to deliver the proposed targets

4. *Performance*: previous outcomes achieved including general commencements, retentions and completions as well as specific priority group outcomes

5. *Support*: demonstrated support for the organisation from employers, employer associations and the organisation's local community.

6. Financial viability

Selection Process

Proposals from eligible organisations were assessed by a selection panel chaired by the Manager, Industry Initiatives, Industry Programs Directorate.

The maximum level of funding offered for the contracted period will be based on:

- the information in this application
- IVETS data on numbers of Apprentices and Trainees "in training" by category (as the basis for Maintenance payments and as the "baseline" for Apprentice/Trainee numbers by category)
- historical data
- the demonstrated capacity of the organisation to continue to meet State and National government priorities.
- availability of State and Commonwealth funding.

The Performance Agreement will include the targets expected to be achieved over the one year period. Actual funding paid to an organisation will be determined on the overall performance for the period 1 April 2011 to 31 March 2012. The April date has been selected to allow enough time to ensure all payments are made in that financial year.

Targeted outcomes

Principal target areas, GTOs will receive funding to support the employment of **3986** new apprentices and trainees.

966 priority apprentices	553 priority trainees
1357 non-priority apprentices	1110 non-priority trainees

Priority Apprentices

ATSI	80
People with a Disability	39
Mature aged (>21)	388
Regional (defined postcodes)	161
CALD	178
Women in Non-Traditional Trades	87
School Based	33
Total	966

Priority Trainees

ATSI	308
People with a Disability	39
Mature aged 40+	26
Regional (defined postcodes)	87
CALD	93
Total	553

Innovation Funding

If approved, the carried over funding from 2010-2011 will be made available under the Joint Group Funding Program for innovative projects which will increase the growth of apprentices and trainees in NSW..

The Innovation Funding provides an opportunity for group training organisations to work with industry and host employers to support the employment of apprentices and trainees in new areas of industry.

Areas of Innovation could include:

- Green Skills and Energy Efficiency Strategy– to reducing our use of water and resources, preserving the natural environment, avoiding the need for more power stations, improving air quality and making our cities and neighbourhoods more liveable.
https://www.training.nsw.gov.au/programs_services/funded_apl/ssp/gsbl.html
- Targeted training in skills for sustainability will stimulate new green industries, improve the business bottom line and ensure new technologies work as intended.
- Projects that provide career paths and more employment security and opportunities for apprentices and trainees during a period of economic uncertainty and changing employment conditions
- Seed funding to implement an innovative strategy to increase the number of apprentices and trainees.

Criteria

Applications for funding are assessed against the business case each group training organisation makes addressing the following criteria:

1. *Project Objectives* –the project addresses an identifiable skill need or builds on sustainability and also meets the objectives of the Joint Group Training Program i.e. to improve the commencement, retention and completion of apprentices and trainees
2. *Project Outcomes and proposed targets* in skill shortage areas, priority groups, traditional trades, emerging or restructuring industries and the soundness of strategies to achieve the targets, as outlined in the application.
3. *Current performance* including track record with projects and business targets, performance in proposed project area and general business performance.
4. *Demonstrated support* from employers, employer associations, industry and the organisation's local community
5. *Value for money* in terms of an increase in the number people undertaking an apprenticeship or traineeship

Other information

1. ABN – 40 300 173 822
2. Legal entity - The State of New South Wales as represented by the Department of Education and Communities
3. To accept notices –

Andrew Clements,
R/ Manager, Business Services,
State Training Services, Department of Education and Communities
Level 12 1 Oxford Street
DARLINGHURST NSW 2010

4. A strategy to ensure continued investment – The NSW Government is committed to the growth of apprenticeships and traineeships. A raft of programs has been developed to ensure continued growth during the current economic downturn. These include the continued provision of additional funding to the group training organisations under the Learn or Earn initiative.