

# Implementation Plan for COAG Strategy on Water and Wastewater Services in Remote (including Indigenous) Communities – Queensland

## NATIONAL PARTNERSHIP AGREEMENT ON WATER FOR THE FUTURE

### PRELIMINARIES

- 1 This Implementation Plan is created subject to the provisions of the *National Partnership Agreement on Water for the Future* and should be read in conjunction with that Agreement. The objective in the Agreement is to secure water supplies and to assist with climate change adaptation.
- 2 A strategy on water and wastewater services in remote (including Indigenous) communities has been developed by relevant jurisdictions under the 2008-2011 COAG Work Program on Water. The objectives of this Strategy are to provide sustainable, secure and safe water supplies and wastewater services; provide a level of service that meets regulatory standards that would apply to any other community of similar size and location; and encourage responsible water use and where appropriate, water conservation.
- 3 The Commonwealth will provide a financial contribution of \$8.496 million for three projects to assist Queensland implement the strategy.
- 4 Queensland is implementing water and wastewater activities in remote indigenous communities under the Environmental Health Infrastructure Program, including complementary works to those being carried out under this Implementation Plan.

### TERMS OF THIS IMPLEMENTATION PLAN

- 5 This Implementation Plan will commence as soon as it is agreed between the Commonwealth of Australia, represented by the Parliamentary Secretary for Sustainability and Urban Water, and the State of Queensland, represented by the Minister responsible for local government ('the parties').
- 6 This Implementation Plan will cease on completion of the project (scheduled for completion by June 2014), including acceptance by the Commonwealth of final performance reporting and processing of final payments against project milestones specified in this Implementation Plan.
- 7 This Implementation Plan may be varied by written agreement between the Ministers or their delegates.
- 8 Each Party may terminate this Implementation Plan by providing 30 days notice in writing. Where this Implementation Plan is terminated, the Commonwealth's liability to make payments to Queensland is limited to payments associated with project milestones achieved by Queensland.
- 9 The Parties to this Implementation Plan do not intend any of the provisions to be legally enforceable. However, that does not lessen the Parties' commitment to this Implementation Plan.

## PROJECT OBJECTIVES

- 10 The objective of this Implementation Plan is to provide sustainable, secure and safe water supplies and wastewater services to the communities of Woorabinda and Wujal Wujal, and build capacity in a number of identified priority communities in Queensland.
- 11 The project consists of three sub-projects listed in Schedule A. These sub-projects will provide water and wastewater infrastructure and build the capacity of the relevant water supply authorities to improve the management and overall security of water and wastewater services in the communities.

## ROLES AND RESPONSIBILITIES

### Role of the Commonwealth

- 12 The Commonwealth Department of Sustainability, Environment, Water, Population and Communities is responsible for reviewing Queensland's performance against the Project Milestones specified in this Implementation Plan and providing any consequential financial contribution to Queensland for that performance.

### Role of the State

- 13 Queensland will have responsibility for:
  - a) fully funding the Project after accounting for financial contributions from the Commonwealth and any third party;
  - b) completing the Project in a timely and professional manner in accordance with this Implementation Plan;
  - c) implementing actions endorsed in the strategy on water and wastewater services in remote (including Indigenous) communities to support and complement the Project; and
  - d) meeting all conditions including providing reports, in accordance with this Implementation Plan.
- 14 Queensland agrees to allow, at all reasonable times, appropriate Commonwealth representatives access to all sites where Project works are being or have been undertaken.
- 15 Queensland agrees to establish a Project Management Committee (the Committee) to monitor and oversee the implementation of the Project. The Commonwealth, at its option, may be an observer.
- 16 Queensland agrees to ensure that prior agreement is reached with the Commonwealth on the nature and content of any events, announcements, promotional material or publicity relating to the activity under this Implementation Plan, and the roles of both the Commonwealth and Queensland will be acknowledged and recognised appropriately.
- 17 Queensland agrees to have in place a detailed project management plan for each sub-project, including but not limited to, a procurement strategy, communication, risk and stakeholder plans. It should conduct a fair and defensible competitive procurement process to select any subcontractors involved in the Project. The selection and appointment of any subcontractor must adhere to all Commonwealth and Queensland legislation and codes relevant to the project work.

## FUNDING, MILESTONES AND PAYMENTS

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- 18 The maximum funding to be provided by the Commonwealth for the Project is \$8,496,000 payable in accordance with forecast reports and milestones as set out in Table 1.

Table 1– Project Milestones and Payment Schedule

Milestone No	Forecast / Progress Report due	For period	Milestone	Payment	Expected Payment Date
1	15 Mar 2011	1 April to 30 June 2011	<p>Submission of detailed project management plans for Wujal Wujal and Woorabinda and the capacity building projects to the satisfaction of the Commonwealth</p> <p>Complete detailed planning &amp; design for Wujal Wujal project</p> <p>Capacity Building Program milestone 1 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$522,000	7 April 2011
2	15 June 2011	1 July to 30 Sept 2011	<p>Complete procurement process for Wujal Wujal project</p> <p>Complete detailed planning and design for Woorabinda project</p> <p>Capacity Building Program milestone 2 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$320,000	7 July 2011
3	15 Sept 2011	1 Oct to 31 Dec 2011	<p>Construction commenced for Wujal Wujal project</p> <p>Complete procurement process for Woorabinda project</p> <p>Capacity Building Program milestone 3 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$2,460,000	7 Oct 2011
4	15 Dec 2011	1 Jan to 31 Mar 2012	<p>Forecast construction activities for the period at Wujal Wujal completed</p> <p>Construction commenced for Woorabinda project</p> <p>Capacity Building Program milestone 4 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$2,460,000	7 Jan 2012

Milestone No	Forecast / Progress Report due	For period	Milestone	Payment	Expected Payment Date
5	15 Mar 2012	1 April to 30 June 2012	<p>Construction complete for Woorabinda and Wujal Wujal projects</p> <p>Capacity Building Program milestone 5 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$450,000	7 April 2012
6	15 June 2012	1 July to 30 Sept 2012	<p>Capacity Building Program milestone 6 complete</p> <p>Commence defects and liability period for Woorabinda and Wujal Wujal projects</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$250,000	7 July 2012
7	15 Sept 2012	1 Oct to 31 Dec 2012	<p>Capacity Building Program milestone 7 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$250,000	7 Oct 2012
8	15 Dec 2012	1 Jan to 31 Mar 2013	<p>Capacity Building Program milestone 8 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth</p>	\$250,000	7 Jan 2013
9	15 Mar 2013	1 April to 30 June 2013	<p>Capacity Building Program milestone 9 complete</p> <p>Submission of Progress Report to the satisfaction of the Commonwealth for the Capacity Building project</p>	\$250,000	7 April 2013

Milestone No	Forecast / Progress Report due	For period	Milestone	Payment	Expected Payment Date
10	15 June 2013	1 July to 30 Sept 2013*	Capacity Building Program milestone 10 complete  Submission of Final Report to the satisfaction of the Commonwealth for Woorabinda and Wujal Wujal projects (due 60 days from project completion date as per Paragraph 25)  Submission of Progress Report to the satisfaction of the Commonwealth	\$250,000	7 July 2013
11	15 Sept 2013*	1 Oct to 31 Dec 2013	Capacity Building Program milestone 11 complete  Submission of Progress Report to the satisfaction of the Commonwealth	\$584,000	7 Oct 2013
12	15 Dec 2013	1 Jan to 20 March 2014	Capacity Building Program milestone 12 complete  Submission of Progress Report to the satisfaction of the Commonwealth	\$250,000	7 Jan 2014
13	15 July 2014	1 April to 30 June 2014	Capacity Building Program milestone 13 complete  Submission of Final Report to the satisfaction of the Commonwealth for Capacity Building Program	\$200,000	7 Aug 2014
				\$8,496,000	

\* Final Reports for Wujal Wujal and Woorabinda projects will be submitted 31 August 2013 with expected payment on 7 October 2013.

### Payment Schedule

- 19 Instalments are paid subject to the acceptance of milestone reports for works performed during the previous reporting period and a detailed forecast report outlining the intended works to be conducted in the next reporting period, as per Table 1.
- 20 Any Commonwealth financial contribution payable will be processed by the Commonwealth Treasury and paid to the Queensland Treasury in accordance with the payment arrangements set out in Schedule D of the *Intergovernmental Agreement on Federal Financial Relations*.

## BUDGET

- 21 The Overall Project Budget for each component of the project is set out in Tables 2, 3 and 4 . GST is not payable on amounts paid by the Commonwealth under this implementation plan.

Table 2 -Woorabinda

Expenditure Item	Cwlth Amount	State Amount	Total Cost
New Blackboy Pipeline	\$3,200,000	\$760,000	\$3,960,000
New Reservoir	\$1,080,000	\$500,000	\$1,580,000
Modifications to WTP	\$0	\$238,000	\$238,000
Additional Pipework and Repairs	\$0	\$618,000	\$618,000
<b>Total</b>	<b>\$4,280,000</b>	<b>\$2,116,000</b>	<b>\$6,396,000</b>

Table 3 – Wujal Wujal

Expenditure Item	Cwlth Amount	State Amount	Total Cost
Replace AC rising main	\$660,000	\$54,000	\$ 714,000
Telemetry	\$56,000	\$0	\$ 56,000
Minor improvements to WTP and Standby Generator	\$150,000	\$0	\$ 150,000
Reticulation Pipework	\$0	\$634,000	\$634,000
<b>Total</b>	<b>\$866,000</b>	<b>\$688,000</b>	<b>\$1,554,000</b>

Table 4 – Capacity Building Program

Expenditure Item	Cwlth Amount	Total Cost
Strategic asset management systems	\$300,000	\$300,000
Capacity building initiatives	\$852,264	\$852,264
Technical Support Program includes 3 staff, administration and travel	\$1,297,736	\$1,297,736
Improving Technologies	\$300,000	\$300,000
Best practice potable water testing, analysis and reporting in remote areas	\$120,000	\$120,000
Demand Management	\$360,000	\$360,000
Project Evaluation	\$120,000	\$120,000
<b>Total</b>	<b>\$3,350,000</b>	<b>\$3,350,000</b>

- 22 Having regard to the estimated costs of projects specified in the overall Project budget, Queensland will not be required to pay a refund to the Commonwealth if the actual cost of the Project is less than the agreed estimated cost of the Project. Similarly, Queensland bears all risk should the costs of a project exceed the estimated costs. The Parties acknowledge that this arrangement provides the maximum incentive for Queensland to deliver projects cost-effectively and efficiently.

## REPORTING ARRANGEMENTS

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- 23 A Monitoring, Evaluation and Reporting Plan will be developed as part of this Implementation Plan.
- 24 Each Forecast / Progress Report is to contain the following information:
- a) a description of actual performance of the Project to date against the project milestone/s, and budget listed in Schedule A, including a statement as to whether the Project is proceeding in accordance with the milestone activity schedule as set out in this Implementation Plan and if it is not, an explanation as to why and the action Queensland proposes to take to address the matter/s;
  - b) details of all contracts in place and funds required to complete the work to be undertaken;
  - c) promotional activities undertaken in relation to, and media coverage of, the sub-projects listed in Schedule A during the last reporting period; and
  - d) a description of the work that will be undertaken to complete the remaining project milestone(s) listed in Schedule A, and any expected promotional opportunities, during the next reporting period for the Project
  - e) a report on the implementation by Queensland of the actions endorsed in the strategy for water and wastewater services for remote (including Indigenous) communities.
- 25 The final Project Report is due within 60 Business Days of the completion of the Project (or termination of this Implementation Plan or the Project) and will be a stand-alone document that can be used for public information dissemination purposes regarding the Project. The final Project Report must:
- a) describe the conduct, benefits and outcomes of the Project as a whole;
  - b) evaluate the Project, including assessing the extent to which the objective has been achieved and explaining why any aspect were not achieved; and
  - c) include a discussion of any other matters, relating to the Project, which the Department of Sustainability, Environment, Water, Population and Communities notifies Queensland should be included in this final Project Report at least 60 days before it is due.
- 26 Queensland agrees to meet any reasonable request by the Commonwealth to provide other information regarding the Project implementation or funding conditions.

## NOTICE OF DETAILS FOR THIS PROJECT

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27 A notice relating to this Project, rather than the Agreement generally, is to be in writing and dealt with as follows:

a) if given by Queensland to the Commonwealth:

Assistant Secretary  
Urban Water Security Branch  
Water Governance Division  
Department of Sustainability, Environment, Water, Population and Communities  
GPO Box 787  
Canberra ACT 2600

Contact number: 02 6274 1111

or

b) if given by the Commonwealth to Queensland:

Regional Director, Far North Region  
Local Government and Planning Group  
Department of Infrastructure and Planning, Queensland Government  
PO Box 3038  
Cairns Qld 4870

Contact number: 07 3227 8548



# COAG Strategy on Water and Wastewater Services in Remote (including Indigenous) Communities - Queensland

## Schedule A

## BACKGROUND

Schedule A provides additional information on the deliverables for the Queensland projects under the COAG Strategy for Water and Wastewater Services in Remote (including Indigenous) Communities and should be read in conjunction with the Implementation Plan and project management plans.

This Schedule outlines activity details and budgets at a sub-project level.

## INFRASTRUCTURE PROJECTS

### *Long term security of water supply for Woorabinda Aboriginal Shire Council*

#### Project Description

This project aims to ensure the long term security of water supply for the community of Woorabinda, in Central Queensland, through the replacement of the pipeline and associated water storage facilities that transfers water from the Blackboy borefield to Woorabinda.

Project milestones will be identified and confirmed by the parties in the detailed project management plan required under Paragraph 17 of this Implementation Plan.

Table 5 Woorabinda project activities

For period	Milestone number	Project activities	Forecast / Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 April to 30 June 2011	1	Completion of the detailed project management plan Commencement of detailed planning, design and costings Achievement of milestone activities in accordance with the detailed project management plan	15 Mar 2010	\$216,000
1 July to 30 Sept 2011	2	Completion of detailed planning, design and costings Achievement of milestone activities in accordance with the detailed project management plan	15 June 2010	\$10,000
1 Oct to 31 Dec 2011	3	Completion of procurement processes Achievement of milestone activities in accordance with the detailed project management plan	15 Sept 2011	\$1,810,000
1 Jan to 30 March 2012	4	Commence construction Achievement of milestone activities in accordance with the detailed project management plan	15 Dec 2012	\$1,810,000

For period	Milestone number	Project activities	Forecast / Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 April to 30 June 2012	5	Complete construction Achievement of milestone activities in accordance with the detailed project management plan	15 Mar 2012	\$200,000
1 July 2012 to 30 June 2013	6	Handover & commencement of defects liability period Achievement of milestone activities in accordance with the detailed project management plan	Quarterly	NIL
1 July to 31 Aug 2013	7	Submission of Final Report to the Satisfaction of the Commonwealth	31 Aug 2013	\$234,000
			TOTAL	\$4,280,000

Table 6 Woorabinda Milestone payments

	2010-2011	2011-2012	2012-2013
Commonwealth milestone payments per financial year	\$216,000	\$3830000	\$234,000

## *Long term security of water supply for Wujal Wujal Aboriginal Shire Council*

### Project Description

This project aims to upgrade the long term security of water supply at the community of Wujal Wujal in Cape York. The pipeline from the water supply intake at the Bloomfield River is at risk of failure and will be replaced. Associated work to improve the power supply and monitoring of the system will also be undertaken to improve the overall operational efficiency of the system.

Project milestones will be identified and confirmed by the parties in the detailed project management plan required under Paragraph 17 of this Implementation Plan.

Table 7 Wujal Wujal project activities

For period	Milestone number	Project activities	Forecast / Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 April to 30 June 2011	1	Completion of the detailed project management plan Completion of detailed planning, design and costings Achievement of milestone activities in accordance with the detailed project management plan	15 Mar 2011	\$56,000
1 July to 30 Sept 2011	2	Completion of procurement processes Achievement of milestone activities in accordance with the detailed project management plan	15 June 2011	\$10,000
1 Oct to 31 Dec 2011	3	Commence construction Achievement of milestone activities in accordance with the detailed project management plan	15 Sept 2011	\$350,000
1 Jan to 30 Mar 2012	4	Forecast construction activities for the period completed as per project management plan Achievement of milestone activities in accordance with the detailed project management plan	15 Dec 2011	\$350,000
1 April to 30 June 2012	5	Complete construction Achievement of milestone activities in accordance with the detailed project management plan	15 Mar 2012	NIL

For period	Milestone number	Project activities	Forecast / Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 July 2012 to 30 June 2013	6	Handover & commencement of defects liability period Achievement of milestone activities in accordance with the detailed project management plan	Quarterly	NIL
1 July to 31 Aug 2013	7	Submission of Final Report to the Satisfaction of the Commonwealth	31 Aug 2013	\$100,000
			TOTAL	\$866,000

Table 8 Wujal Wujal Milestone payments

	2010-2011	2011-2012	2012-2013	2013-2014
Commonwealth milestone payments per financial year	\$56,000	\$7,100,000	NIL	\$100,000

## CAPACITY BUILDING PROJECT

### *Indigenous Communities Long Term Capacity Building and Sustainability Strategy Water and Wastewater Infrastructure*

#### Project Description

This project aims to implement a capacity and capability building program in high priority local communities throughout Queensland to ensure that current infrastructure and any future capital works programs are operated and appropriately maintained, future planning is undertaken, and high quality drinking water is delivered. The communities included in this program include Aurukun, Doomadgee, Hope Vale, Mornington Island, Wujal Wujal and Woorabinda. Further communities may be agreed between the parties.

Project milestones will be identified and confirmed by the parties in the detailed project management plan required under Paragraph 17 of this Implementation Plan.

Table 9 Capacity building project activities

For period	Milestone number	Project activities	Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 April to 30 June 2011	1	<p>Completion of the detailed project management plan to the satisfaction of the Commonwealth.</p> <p>Project management committee convened.</p> <p>Workshop for Indigenous Councils in Cairns on Asset Management Planning.</p> <p>Commence recruitment and selection of Technical Support Program staff.</p> <p>Preliminary needs assessment commences</p> <p>Commence 'action learning' trials on water and waste water testing</p> <p>Achievement of milestone activities in accordance with the detailed project management plan.</p>	15 Mar 2011	\$250,000

For period	Milestone number	Project activities	Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 July to 30 Sept 2011	2	<p>Commence coaching for asset management and technical operations</p> <p>Review commences of regulatory asset management planning requirements (for integration/ streamlining opportunities).</p> <p>Commence demand management trial.</p> <p>Commence revised Asset and Strategic Assessment Management Planning</p> <p>Award formative evaluation project tender</p> <p>Training strategy and plans endorsed</p> <p>Commence training</p> <p>Achievement of milestone activities in accordance with the detailed project management plan.</p>	15 June 2011	\$300,000
1 Oct to 31 Dec 2011	3	<p>Finalise annual 'best practice' water industry awards scheme .</p> <p>Finalise demand management strategy and implementation plan/s</p> <p>Complete 'action learning' trials on water and waste water testing</p> <p>Achievement of milestone activities in accordance with the detailed project management plan.</p>	15 Sept 2011	\$300,000
1 Jan to 31 Mar 2012	4	<p>Finalise Asset and Strategic Assessment Management Planning</p> <p>Achievement of milestone activities in accordance with the detailed project management plan.</p>	15 Dec 2011	\$300,000
1 April to 30 June 2012	5	<p>Undertake a stakeholder review</p> <p>Provide updates of strategies based on formative evaluation findings.</p> <p>Achievement of milestone activities in accordance with the detailed project management plan.</p>	15 Mar 2012	\$250,000

For period	Milestone number	Project activities	Progress Report due	Activity budget for reporting period (Cwth Contribution)
1 July to 30 Sept 2012	6	Achievement of milestone activities in accordance with the detailed project management plan.	15 June 2012	\$250,000
1 Oct to 31 Dec 2012	7	Achievement of milestone activities in accordance with the detailed project management plan.	15 Sept 2012	\$250,000
1 Jan to 31 Mar 2013	8	Achievement of milestone activities in accordance with the detailed project management plan.	15 Dec 2012	\$250,000
1 April to 30 June 2013	9	Achievement of milestone activities in accordance with the detailed project management plan.	15 Mar 2013	\$250,000
1 July to 30 Sept 2013	10	Achievement of milestone activities in accordance with the detailed project management plan.	15 June 2013	\$250,000
1 Oct to 31 Dec 2013	11	Award Summative evaluation project tender Achievement of milestone activities in accordance with the detailed project management plan.	15 Sept 2013	\$250,000
1 Jan to 30 Mar 2014	12	Achievement of milestone activities in accordance with the detailed project management plan.	15 Dec 2014	\$250,000
1 April to 30 June 2014	13	Undertake a stakeholder review of strategy based on formative and summative evaluation reports and strategy on "where to from here" formulated. Finalise evaluation report Provision of a Final Report to the satisfaction of the Commonwealth for the Capacity Building project (due 60 days from project completion date as per Clause 27)	15 July 2014	\$200,000
			TOTAL	\$3,350,000

Table 10 Capacity Building Project Milestone payments

	2010-2011	2011-2012	2012-2013	2013-2014
Commonwealth milestone payments per financial year	\$250,000	\$1,150,000	\$1,000,000	\$950,000