

# Implementation Plan for Adelaide Integrated Design Strategy – South Australia

NATIONAL PARTNERSHIP AGREEMENT TO SUPPORT  
LOCAL GOVERNMENT AND REGIONAL DEVELOPMENT

## PRELIMINARIES

1. This Implementation Plan is created subject to the provisions of the **National Partnership Agreement To Support Local Government And Regional Development** and should be read in conjunction with that Agreement. The objective in the National Partnership Agreement is to improve the capacity, resilience and infrastructure in communities and build capacity and resilience of local governments.
2. Consistent with Schedule B - Local Government Reform Fund, the Commonwealth has agreed to provide financial assistance of \$1,000,000 to develop an Integrated Design Strategy (IDS) for central Adelaide. The IDS seeks to improve collaboration between the agencies responsible for central Adelaide in relation to planning investment in infrastructure development and asset management, centred around improved city character and quality of life.
3. Where there are inconsistencies between this Implementation Plan and the Guidelines for Regional Development and Local Government Programs, the provisions of the National Partnership Agreement will apply.

## TERMS OF THIS IMPLEMENTATION PLAN

4. This Implementation Plan will commence as soon as it is agreed between the Commonwealth of Australia, represented by the Minister responsible for Regional Development and Local Government, and the State of South Australia, represented by the Minister responsible for State/Local Government Relations and Minister for the City of Adelaide.
5. This Implementation Plan will cease on completion of the project, including the acceptance of final performance reporting and processing of final payments against project milestones specified in this Implementation Plan.
6. This Implementation Plan may be varied by written agreement between the Ministers.
7. Either Party may terminate this agreement by providing 30 days notice in writing. Where this Implementation Plan is terminated, the Commonwealth's liability to make payments to the State is limited to payments associated with project milestones achieved by the State at the date of effect of termination of this Implementation Plan.
8. The Parties to this Implementation Plan do not intend any of the provisions to be legally enforceable. However, that does not lessen the Parties' commitment to this Implementation Plan.

## PROJECT OBJECTIVES

9. The objectives of this Implementation Plan are consistent with the objectives of the National Partnership Agreement to Support Local Government and Regional Development and will:
  - (a) improve the efficiency, economic competitiveness, liveability and sustainability of central Adelaide through the introduction of design-based guiding principles and a collaborative delivery model that will foster more integrated decision making across all three tiers of government and in partnership with industry. This will:
    - improve design quality in the city;
    - introduce more collaborative decision-making processes; and
    - develop more integrated approaches towards the planning, procurement and management of assets.
  - (b) assist other Australian cities to improve their efficiency, competitiveness and liveability through producing a documented, best practice, nationally applicable model for integrated and cross-governmental design, planning, procurement and asset management.

## OUTPUTS

10. The outputs of this Implementation Plan will be a program of activities which will:
  - (a) develop and implement, on a city-wide basis (i.e. Adelaide City Council in consultation with the seven councils adjoining Adelaide City):
    - design-based guiding principles relevant to all projects in central Adelaide; and
    - recommendations on strategy, new systems and policy reform that will enable a more collaborative and integrated approach to asset management and major city infrastructure, relevant to Adelaide's context, across all three tiers of government, industry, education and research sectors; and
  - (b) develop a documented model of global best practice for potential adoption in other cities and regions throughout Australia.

## ROLES AND RESPONSIBILITIES

### Role of the Commonwealth

11. The Commonwealth is responsible for reviewing the State's performance against the project milestones specified in this Implementation Plan and providing any consequential financial contribution to the State for that performance.

### Role of the State

12. As this project is being implemented jointly by a State Government agency and a Local Government Participating Authority, the State is responsible for all aspects of project implementation, including:
  - (a) fully funding the project, after accounting for financial contributions from the Commonwealth and any third party;
  - (b) completing the project in a timely and professional manner in accordance with this Implementation Plan; and

- (c) meeting all conditions and project milestones including providing reports in accordance with this Implementation Plan.

## Role of Stakeholders and Local Government Authorities

13. The State and Local Government agencies participating in the project will work together through a structure of committees and teams, including:
  - (c) the Capital City Committee (CCC) - an intergovernmental body established to enhance and promote the development of the City of Adelaide, chaired by the Premier of South Australia and comprising representatives from both Adelaide City Council, State and local government.
  - (d) the IDS Leadership Team - including the Chief Executives of Adelaide City Council, and of an adjoining council and relevant State Government Departments. Chaired by the South Australian Commissioner for Integrated Design, the IDS Leadership Team will oversee the development and delivery of the IDS project, driving improved collaboration across tiers of government; and
  - (e) the IDS Development Team - led by the IDS Project Director and IDS Project Manager. The Development Team will deliver the IDS creative direction, research, analysis and co-ordination of all project outputs.
14. The councils adjoining the City of Adelaide will be involved throughout the project. The chair of the Metropolitan Local Government Group and LGA Vice President of the Adelaide Metropolitan Zone will be invited to represent the adjoining councils on the CCC for the entire period of the IDS; a Chief Executive representative from the seven councils adjoining Adelaide City will represent them on the IDS Leadership Team; and the IDS Development Team will consult with the adjoining councils as necessary.

## PERFORMANCE REPORTING AND FINANCIAL ARRANGEMENTS

15. The maximum financial contribution to be provided by the Commonwealth for the project is \$1,000,000 payable in accordance with project milestones set out in Table 1. All payments are exclusive of GST.

**Table 1: Project milestones and associated payments**

Project milestone	Due date	Amount
<i>Project initiation</i>	<i>Expected by</i>	
(i) Agreement to the Implementation Plan.	30 Nov 2010	\$250,000
<i>Project establishment</i>	<i>Expected by</i>	
(ii) Establishment of the IDS Development Team.	13 Dec 2010	
<i>Stage 1</i>	<i>Expected by</i>	
(iii) Completion of research and of reference list of precedent cases, projects and publications.	30 April 2011	
(iv) Completion of Knowledge Base Recommendations report.	30 April 2011	
(v) Completion of Consultation and Engagement Strategy.	30 April 2011	
(vi) Submission of Stage 1 completed deliverables to the Capital City Committee (steering group).	30 April 2011	
<i>Progress report</i>	<i>Expected by</i>	
(vii) Submission of progress report by the State.	1 July 2011	
(viii) Acceptance of progress report by the Commonwealth.	28 July 2011	\$650,000
<i>Stage 2</i>	<i>Expected by</i>	
(ix) Completion of Central Adelaide Context and Issues report.	9 May 2012	
(x) Completion of Consultation Feedback report (summary of feedback from stakeholder engagement activities).	9 May 2012	
(xi) Finalisation of Guiding Design Principles.	9 May 2012	
(xii) Submission of Stage 2 completed deliverables to the Capital City Committee (steering group).	9 May 2012	
<i>Project completion</i>	<i>Required by</i>	
(xiii) Completion of independent project evaluation.*	11 May 2012	
(xiv) Submission of final progress report by the State.	11 May 2012	
(xv) Acceptance of final progress report by the Commonwealth.	8 Jun 2012	
(xvi) Completion of project.	8 Jun 2012	\$100,000

\* The evaluation report will be a stand-alone document that can be used for public information dissemination purposes regarding the project. The report will describe the conduct, benefits and outcomes of the project as a whole and evaluate the project. The evaluation will assess the extent to which the objective in this Implementation Plan has been achieved and explain why any aspects were not achieved. The report will also include a discussion of any other matters relating to the project, limited to the minimum necessary for the effective evaluation of the project, which the Commonwealth notifies the State should be included in the independent project evaluation report at least 30 days before it is due.

16. Any Commonwealth financial contribution payable will be processed by the Commonwealth Treasury and paid to the State Treasury to be on-forwarded in a timely manner in accordance with the payment arrangements set out in Schedule D of the *Intergovernmental Agreement on Federal Financial Relations*.

## BUDGET

17. The overall estimated project budget (exclusive of GST) is set out in Table 2.

**Table 2: Overall estimated project budget - 2010-11 to 2011-12**

	C'wealth	State	Councils	Total
Workstream 1 – Knowledge Base	\$50,000	\$40,000	\$40,000	\$130,000
Workstream 2 – Context and Issues	\$650,000	\$40,000	\$40,000	\$730,000
Workstream 3 – Values and Vision	Nil	\$40,000	\$40,000	\$80,000
Workstream 4 – Expression of the Vision	\$300,000	\$40,000	\$40,000	\$380,000
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$1,320,000*</b>

\* In-kind contributions of an additional \$350,000 from State Government and \$350,000 from councils are committed to the central Adelaide IDS, over and above the financial commitments listed in Table 2.

## REPORTING ARRANGEMENTS

18. The State will provide progress reports to the Commonwealth to demonstrate its achievement of project milestones set out in Table 1.
19. Each progress report will contain the following information:
- a description of actual performance of the project to date against the project milestones including details of the completion of activities;
  - details of mitigating circumstances and remedial action undertaken in the event a project milestone is not met by the time specified;
  - a description of the work that will be undertaken to complete the remaining project milestones and any expected promotional opportunities during the next reporting period; and
  - any other information requested by the Department of Regional Australia, Regional Development and Local Government (the Department), limited to the minimum necessary for the effective evaluation of the project, which the Commonwealth notifies the State should be included in this progress report at least 30 days before it is due.
20. The progress report must be accompanied by written confirmation from the State that milestones have been met in accordance with the agreed Implementation Plan.
21. The final project report is due 11 May 2012 or - if this Implementation Plan is terminated in accord with paragraph 7 - within 60 business days of termination.
22. The final report will include evidence that the project was completed in the specified manner and the program aims were reached, including that the agreed milestones were met and the project was completed on time.

23. The Department requires one hard copy and an electronic copy in Microsoft Word and/or Microsoft Excel format of each report.

## ACKNOWLEDGEMENT AND PUBLICITY

24. The Australian Government or its nominee must be invited to attend and/or participate in organised activities, such as media events, or alternatively may request state/territory cooperation in creating one.
25. The Australian Government's financial support must be acknowledged in all publications, promotional material, and activities relating to this project. Published acknowledgments must receive prior approval from the responsible Commonwealth Department.

## NOTICES

26. A notice relating to this project, rather than the Agreement generally, is to be in writing and dealt with as follows:

- a) if given by the State to the Commonwealth:

General Manager  
Regional and Local Government Policy Branch  
Department of Regional Australia, Regional Development and Local Government  
GPO Box 803  
CANBERRA ACT 2601

- b) if given by the Commonwealth to the State:

Commissioner for Integrated Design (Chair IDS Leadership Team)  
C/o Department of Premier and Cabinet  
GPO Box 2343  
ADELAIDE SA 5001