

PROJECT AGREEMENT

BREASTSCREEN AUSTRALIA RADIOGRAPHY WORKFORCE INITIATIVES

Council of
Australian
Governments

An agreement between

- n the Commonwealth of Australia and
- n the States and Territories, being:
 - t The State of Queensland;
 - t The State of Western Australia;
 - t The State of South Australia;
 - t The State of Tasmania;
 - t The Australian Capital Territory; and
 - t The Northern Territory of Australia.

The output of this project will be the implementation of strategies that will increase the capacity of BreastScreen Australia's radiography workforce

Project Agreement for the BreastScreen Australia Workforce Project

INTERGOVERNMENTAL AGREEMENT ON FEDERAL FINANCIAL RELATIONS

PRELIMINARIES

1. This Project Agreement (the Agreement) is created subject to the provisions of the **Intergovernmental Agreement on Federal Financial Relations** and should be read in conjunction with that Agreement and its Schedules, which provide information in relation to performance reporting and payment arrangements under the Intergovernmental Agreement on Federal Financial Relations.
2. This Agreement will support the delivery of strategies that will increase the capacity of BreastScreen Australia's radiography workforce, through the provision of recruitment and/or retention activities such as professional development, training or employment opportunities for both trainee and experienced radiographers.
3. This Agreement constitutes the entire agreement for this project.

PART 1 – FORMALITIES

Parties to this Agreement

4. This Agreement is between the Commonwealth of Australia (the Commonwealth) and the States and Territories (the States).

Term of the Agreement

5. This Agreement will commence as soon as the Commonwealth and one other Party signs the Agreement and will expire on 30 June 2013, or on completion of the project, including the acceptance of final performance reporting and processing of final payments against milestones, unless terminated earlier or extended as agreed in writing by the Parties.

Enforceability of the Agreement

6. The Parties do not intend any of the provisions of this Agreement to be legally enforceable. However, that does not lessen the Parties' commitment to this Agreement.

Role of the Commonwealth

7. The Commonwealth will be responsible for:
 - (a) monitoring and assessing achievement against milestones under this Agreement, to ensure that outputs are delivered within the agreed timeframe; and
 - (b) providing a consequent financial contribution to the States to support the implementation of this Agreement.

Role of the States

8. The States will be responsible for:
 - (a) implementing recruitment and/or retention strategies that will increase the capacity of the radiography workforce, including the provision of necessary training and support for radiographers;
 - (b) all aspects of delivering on the project outputs set out in this Agreement;
 - (c) reporting on the delivery of outputs as set out in Part 4 – Project Milestones, Reporting and Payments; and
 - (d) developing and providing to the Commonwealth an Action Plan that includes the following information:
 - a description of the strategies that will be implemented to increase the capacity of BreastScreen Australia's radiography workforce;
 - a description of how the project will be undertaken, including:
 - identification of the States' BreastScreen services that will benefit from the workforce strategies being implemented;
 - details about how the workforce strategies will be implemented;
 - anticipated timeframes for implementing the workforce strategies;
 - details of key stakeholders and a proposed engagement strategy;
 - an outline of the evaluation strategy that will be used to assess the success of the workforce strategies;
 - performance measures that will allow the progress of the project to be monitored, for example:
 - the number of radiographers that have received training/professional development/employment opportunities as a result of implementing the workforce strategies; and/or
 - the number of the States' BreastScreen services that have benefited from radiographers undertaking the workforce strategies; and
 - identification of risks and mitigation strategies.

9. Both Parties will meet the requirements of Schedule E, Clause 26 of the **Intergovernmental Agreement on Federal Financial Relations**, by ensuring that prior agreement is reached on the nature and content of any events, announcements, promotional material or publicity relating to activities under this Agreement, and that the roles of both Parties will be acknowledged and recognised appropriately.

PART 2 – PROJECT OUTPUTS

10. The output of this Agreement will be to implement strategies that will increase the capacity of BreastScreen Australia's radiography workforce.
11. The strategies will support the provision of professional development, training or employment opportunities within BreastScreen Australia services for both trainee and experienced radiographers, and may include:
 - (a) supporting trainee radiographers or students currently studying in the field of radiography, including mammography, to undertake training within a BreastScreen Australia service; and/or
 - (b) supporting trainee radiographers or students currently studying in the field of radiography, including mammography, to be offered employment within a BreastScreen Australia service; and/or
 - (c) contributing towards the tertiary fees for a student/trainee radiographer that undertakes training within a BreastScreen Australia service; and/or
 - (d) supporting experienced BreastScreen Australia radiographers to undertake training that will help them to develop the skills and experience required to take on a mentoring or preceptor role for trainee and junior radiographers; and/or
 - (e) providing additional remuneration for experienced BreastScreen Australia radiographers that take on a mentoring/preceptor role in recognition of the additional responsibilities that come with this role; and/or
 - (f) following prior agreement with the Department of Health and Ageing, any other strategies that are not identified in (a)-(e), but which will increase the capacity of the BreastScreen Australia radiography workforce through recruitment and/or retention activities.

PART 3 – FINANCIAL ARRANGEMENTS

12. The Commonwealth will provide a maximum total financial contribution to the States of \$501,960 in respect of this Agreement. All payments are GST exclusive.
13. The Commonwealth's funding contribution will not be reduced where the States secure funding from other activity partners through innovative and collaborative partnerships.
14. The Commonwealth's and the States estimated financial contribution to the operation of this Agreement, including through National Partnership payments to the States paid in accordance with *Schedule D – Payment Arrangements* of the **Intergovernmental Agreement on Federal Financial Relations**, are shown in Table 1.

Table 1: Estimated financial contributions

	2011-12	2012-13	Total
Estimated total budget	\$252,995	\$248,965	\$501,960
QLD	\$46,599	\$45,793	\$92,392
WA	\$46,599	\$45,793	\$92,392
SA	\$46,599	\$45,793	\$92,392
TAS	\$46,599	\$45,793	\$92,392
ACT	\$46,599	\$45,793	\$92,392
NT	\$20,000	\$20,000	\$40,000
Less estimated National Partnership Payments	\$252,995	\$248,965	\$501,960
Balance of non-Commonwealth contributions	0.0	0.0	0.0

15. National Partnership payments to the States will be paid in accordance with *Schedule D— Payment Arrangements* of the **Intergovernmental Agreement on Federal Financial Relations**.
16. Having regard to the agreed estimated costs of projects specified in a Project Agreement, a State or Territory will not be required to pay a refund to the Commonwealth if the actual cost of the project is less than the agreed estimated cost of the project. Similarly, the States bear all risk should the costs of a project exceed the agreed estimated costs. The Parties acknowledge that this arrangement provides the maximum incentive for the States to deliver projects cost effectively and efficiently.

PART 4 – PROJECT MILESTONES, REPORTING AND PAYMENTS

Table 2: Milestones, reporting and payment summary

Output	Milestones	Date due	Relevant Report due	Payment
Implement strategies that will increase the capacity of BreastScreen Australia's radiography workforce.	1) The States provide an Action Plan demonstrating: <ul style="list-style-type: none"> o the strategies it will implement to improve the recruitment and/or retention of radiographers, through delivery of the plan; and o that it has commenced rolling-out radiography workforce strategies across the States' BreastScreen services. 	04/05/2012	Action Plan.	ACT, QLD, SA, TAS, WA: \$46,599 NT: \$20,000
	2) Acceptance by the Commonwealth of a progress report demonstrating the impact that the radiography workforce strategies are having, or will have, on the States' BreastScreen radiography workforce.	26/11/2012	Progress report.	ACT, QLD, SA, TAS, WA: \$15,793 NT: \$10,000
	3) Acceptance by the Commonwealth of a progress report which demonstrates the completion of the project.	15/04/2013	Progress report.	ACT, QLD, SA, TAS, WA: \$30,000 NT: \$10,000
	4) Acceptance by the Commonwealth of a Final Project Report.	Within 90 days of completion of Milestone 3.	Final Project Report.	N/A

Reporting arrangements

17. The States will provide progress reports in accordance with Table 2 during the operation of the Agreement. Each progress report is to contain the following information:
- (a) a description of actual performance of the States in the period to date against the project milestones;
 - (b) details of any matter(s) that have arisen which could adversely impact on the delivery of the output, and how the States propose to resolve this/these matter(s); and
 - (c) details of any promotional activities undertaken in relation to, and media coverage of, the project during the reporting period and any promotional opportunities expected to arise during the next reporting period.

18. The States will also prepare a Final Project Report within 90 days on the completion of the project(s) agreed under the Project Agreement. The Final Project Report will be a stand-alone document that can be used for public information dissemination purposes. The Final Project Report will:
 - (a) describe the conduct, benefits and outcomes of the project(s);
 - (b) evaluate the project(s) from the responsible Party's perspective, including assessing the extent to which the project milestones have been achieved and why any aspect was not achieved; and
 - (c) include a discussion of any other matters relating to the project, limited to the minimum necessary for the affective assessment of performance, which the Commonwealth notifies the States to include in the Final Project Report at least 60 days before it is due.

PART 5 – GOVERNANCE ARRANGEMENTS

Dispute resolution

19. Any Party may give notice to other Parties of a dispute under this Agreement.
20. Officials of relevant Parties will attempt to resolve any dispute in the first instance.
21. If a dispute cannot be resolved by officials, it may be escalated to the relevant Ministers and if necessary, the relevant Standing Council.
22. If a dispute cannot be resolved by the relevant Ministers, it may be referred by a Party to COAG for consideration.

Variation of the Agreement

23. The Agreement may be amended at any time by agreement in writing by all the Parties.
24. A Party to the Agreement may terminate their participation in the Agreement at any time by notifying all the other Parties in writing.

The Parties have confirmed their commitment to this agreement as follows:

***Signed for and on behalf of the Commonwealth
of Australia by***

The Honourable Tanya Plibersek

Minister for Health

/ / 2012

***Signed for and on behalf of the
State of Queensland by***

The Honourable Lawrence Springborg MP

Minister for Health

/ / 2012

***Signed for and on behalf of the
State of Western Australia by***

The Honourable Dr Kim Hames MLA

Minister for Health

/ / 2012

***Signed for and on behalf of the
State of South Australia by***

The Honourable John Hill MP

Minister for Health and Ageing

/ / 2012

***Signed for and on behalf of the
State of Tasmania by***

The Honourable Michelle O'Byrne MP

Minister for Health

/ / 2012

***Signed for and on behalf of the Australian
Capital Territory by***

The Honourable Katy Gallagher MLA

Chief Minister, Minister for Health

/ / 2012

***Signed for and on behalf of the Northern
Territory by***

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Minister for Health

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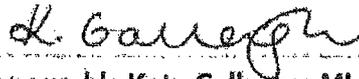
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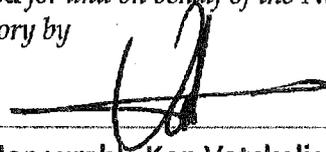
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18/06/2012

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