

PROJECT AGREEMENT FOR THE NATIONAL ELECTRONIC RECORDING AND REPORTING OF CONTROLLED DRUGS SYSTEM

An agreement between:

n the Commonwealth of Australia; and

n the States of

t New South Wales

t Tasmania.

The output of this project will be the incorporation of New South Wales' and Tasmania's system enhancements into the national Electronic Recording and Reporting of Controlled Drugs system (ERRCD AUS).

Project Agreement for the National Electronic Recording and Reporting of Controlled Drugs System

OVERVIEW

1. This Project Agreement (the Agreement) is created subject to the provisions of the Intergovernmental Agreement on Federal Financial Relations (IGA FFR) and should be read in conjunction with that Agreement and its Schedules, which provide information in relation to performance reporting and payment arrangements under the IGA FFR.

Purpose

2. This Agreement will support the incorporation of New South Wales' and Tasmania's system enhancements into the national Electronic Recording and Reporting of Controlled Drugs system (ERRCD AUS).

Reporting Arrangements

3. New South Wales and Tasmania (the States) will report annually against the agreed milestones during the operation of this Agreement, as set out in Part 4 – Project Milestones, Reporting and Payments.

Financial Arrangements

4. The Commonwealth will provide an estimated total financial contribution to the States of \$0.8 million (GST exclusive) in respect of this Agreement, as set out in Part 5 – Financial Arrangements.

PART 1 – FORMALITIES

5. This Agreement constitutes the entire agreement for this project

Parties to this Agreement

6. This Agreement is between the Commonwealth (the Commonwealth) and the States of New South Wales and Tasmania (the States).

Term of the Agreement

7. This Agreement will commence as soon as the Commonwealth and one other Party sign it and will expire on 30 June 2018 or on completion of the project, including final performance

reporting and processing of final payments against milestones, unless terminated earlier or extended as agreed in writing by the Parties.

PART 2 – PROJECT OUTPUTS

Output

8. The output of this Agreement will be:
 - (a) incorporation of the States' system enhancements to the ERRCD AUS; and
 - (b) validation of User Acceptance Testing of the States' system enhancements

PART 3 – ROLES AND RESPONSIBILITIES OF EACH PARTY

Role of the Commonwealth

9. The Commonwealth will be responsible for:
 - (a) monitoring and assessing achievement against milestones in the delivery of the national ERRCD system under this Agreement to ensure that outputs are delivered within the agreed timeframe, and
 - (b) providing a consequent financial contribution to the States to support the implementation of this Agreement.

Role of the States

10. The States will be responsible for:
 - (a) all aspects of delivering on the project outputs set out in this Agreement; and
 - (b) reporting on the delivery of outputs as set out in Part 4 – Project Milestones, Reporting and Payments.

Shared roles

11. The Parties will meet the requirements of Schedule E, Clause 26 of the IGA FFR, by ensuring that prior agreement is reached on the nature and content of any events, announcements, promotional material or publicity relating to activities under this Agreement, and that the roles of both Parties will be acknowledged and recognised appropriately.

PART 4 – PROJECT MILESTONES, REPORTING AND PAYMENTS

12. Table 1 summarises the milestones for the project, their relationship to the outputs, expected completion dates, relevant reporting dates and expected payments to be made. The Commonwealth will make payments subject to the annual performance report demonstrating the relevant milestone has been met.

Table 1: Performance requirements, reporting and payment summary

Output	Performance milestones	Report due	Payment
In accordance with Clause 8 of this Agreement	Provide the Commonwealth with ERRCD system enhancements for incorporation the ERRCD AUS Validation of User Acceptance Testing of the States' ERRCD enhancements	30 May 2018	NSW: \$500,000 TAS: \$300,000

13. If a milestone is met in advance of the due date, where the relevant performance report demonstrates that the milestone has been met, the Commonwealth may make the associated payment earlier than scheduled provided it falls within the same financial year as the original milestone date.

Reporting arrangements

14. The States will provide performance reports in accordance with Table 1 during the operation of the Agreement. Each performance report is to contain a description of actual performance in the period to date against the project milestones.

PART 5 – FINANCIAL ARRANGEMENTS

15. The Commonwealth will provide an estimated total financial contribution to the States of \$0.8 million in respect of this Agreement. All payments are GST exclusive.
16. The Commonwealth's funding contribution will not be reduced where the States secure funding from other activity partners.
17. The Commonwealth's and the States' estimated financial contributions to the operation of this Agreement, including through National Partnership payments to the States paid in accordance with *Schedule D – Payment Arrangements* of the IGA FFR, are shown in Table 2.

Table 2: Estimated financial contributions

(\$ million)	2017-2018	Total
Estimated total budget	0.8	0.8
Less estimated National Partnership Payments to:		
New South Wales	0.5	0.5
Tasmania	0.3	0.3
Balance of non-Commonwealth contributions	0.0	0.0

18. Having regard to the agreed estimated costs of projects specified in this Agreement, a State or Territory will not be required to pay a refund to the Commonwealth if the actual cost of the

project is less than the agreed estimated cost of the project. Similarly, the States bear all risk should the costs of a project exceed the agreed estimated costs. The Parties acknowledge that this arrangement provides the maximum incentive for the States to deliver projects cost effectively and efficiently.

PART 6 – GOVERNANCE ARRANGEMENTS

Enforceability of the Agreement

19. The Parties do not intend any of the provisions of this Agreement to be legally enforceable. However, that does not lessen the Parties' commitment to this Agreement.

Variation of the Agreement

20. The Agreement may be amended at any time by agreement in writing by all the Parties.
21. A Party to the Agreement may terminate their participation in the Agreement at any time by notifying all Parties in writing.

Delegations

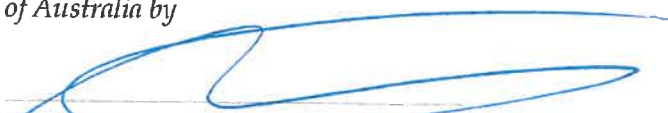
22. The Commonwealth Minister may delegate the assessment of performance against milestones and the authorisation of related project payments to senior Commonwealth officials, having regard to the financial and policy risks associated with those payments.

Dispute resolution

23. Any Party may give notice to the other Party of a dispute under this Agreement.
24. Officials of relevant Parties will attempt to resolve any dispute in the first instance.
25. If a dispute cannot be resolved by officials, it may be escalated to the relevant Ministers.

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth
of Australia by*


The Honourable Greg Hunt MP
Minister for Health

29.5.18

[Day] [Month] [Year]

*Signed for and on behalf of the
State of New South Wales by*


The Honourable Brad Hazzard MP
Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the
State of Tasmania by*


The Honourable Michael Ferguson MP
Minister for Health

[Day] [Month] [Year]

14/6/18

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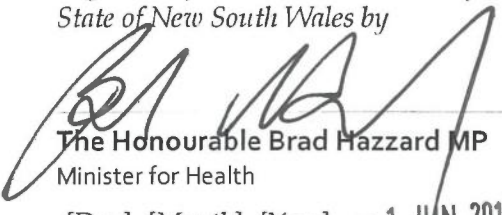
**Signed for and on behalf of the Commonwealth
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[Day] [Month] [Year]

29.5.18

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The Honourable Brad Hazzard MP
Minister for Health

[Day] [Month] [Year] - 1 JUN 2018

**Signed for and on behalf of the
State of Tasmania by**


The Honourable Michael Ferguson MP
Minister for Health

[Day] [Month] [Year]