

# Western Australia

## PROJECT AGREEMENT FOR SMALL BUSINESS REGULATORY REFORM

### PART 1 – PRELIMINARIES

1. This Schedule has been developed in accordance with clause 10 of the Agreement.
2. This Schedule will commence as soon as it is agreed between the Commonwealth and Western Australia and expire on 30 June 2021 or on completion of agreed projects, including final performance reporting and processing of final payments against milestones.
3. This Schedule replaces the Schedule D agreed between the Commonwealth and Western Australia on 28 August 2018.

### PART 2 – FINANCIAL ARRANGEMENTS

4. The Commonwealth will provide an estimated financial contribution to Western Australia of up to \$31.6million in respect of this Agreement. All payments are exclusive of GST.

**Table 1: Estimated financial contributions**

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	11.0	11.3	9.3	31.6
Less estimated National Partnership payment	11.0	11.3	9.3	31.6
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

### PART 3 – PROJECT MILESTONES, REPORTING AND PAYMENTS

5. Western Australia will deliver the following projects.
  - (a) Project 1 – *Reducing compliance burden for plumbers*. Enable plumbers to submit Notice of Intention and Certificates of Compliance forms for major plumbing works online and remove requirements for plumbers to submit compliance notifications for minor plumbing work. Estimated financial contributions to Project 4 are as follows:

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	10.7	0.0	0.0	10.7
Less estimated National Partnership payment	10.7	0.0	0.0	10.7
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

- (b) Project 2 – *Making it easier for businesses to apply for a liquor licence*. Enable liquor licences applications to be processed online. Estimated financial contributions to Project 5 are as follows:

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	0.0	9.3	0.0	9.3
Less estimated National Partnership payment	0.0	9.3	0.0	9.3
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

- (c) Project 3 – *Reducing compliance burden for eco and nature-based tourism businesses*. Establish electronic methods for payment of national park visitor fees as alternatives to the current paper-based system. Estimated financial contributions to Project 6 are as follows:

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	0.0	0.5	0.0	0.5
Less estimated National Partnership payment	0.0	0.5	0.0	0.5
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

- (d) Project 4 – *Enabling online flora and fauna licence applications*. The reform will establish an online system making it easier for applicants to apply for and renew their licences, and pay any required fees and charges. Estimated financial contributions to Project 4 are as follows:

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	0.3	0.0	0.0	0.3
Less estimated National Partnership payment	0.3	0.0	0.0	0.3
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

- (e) Project 5 – *Reducing the regulatory burden for on-demand transport industry*. The project will reduce the frequency of vehicle inspections for vehicles less than 3 years old being used to provide on-demand transport services, the frequency of Passenger Transport Driver medical assessments, and the number of times Passenger Transport Drivers need to visit licensing centres in person. Estimated financial contributions to Project 5 are as follows:

(\$ million)	2018-19	2019-20	2020-21	Total
Estimated total budget	0.0	1.5	9.3	10.8
Less estimated National Partnership payment	0.0	1.5	9.3	10.8
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

6. Table 2 summarises the milestones for the projects, their relationship to the outputs, expected completion dates, relevant reporting dates and expected payments to be made.

**Table 2: Milestones, reporting and payment summary**

<b>2018-19</b>			
<b>Output</b>	<b>Milestones</b>	<b>Report due</b>	<b>Payment</b>
<i>Project 4 – Enabling online flora and fauna licence applications</i>	Completion of project in accordance with the project proposal, including: establishing an online portal for flora and fauna licence applicants, enabling online submission of licence applications and electronic payments.	February 2019	\$0.3 million
<i>Project 1 – Reducing compliance burden for plumbers</i>	Completion of project in accordance with the project proposal, including: removal of the requirement to lodge compliance certificates for minor plumbing work, and launch of online platform for electronic submission of Certificates of Compliance and Notices of Intention for major plumbing works.	April 2019	\$10.7 million
<b>2019-20</b>			
<b>Output</b>	<b>Milestones</b>	<b>Report due</b>	<b>Payment</b>
<i>Project 2 – Making it easier for businesses to apply for a liquor licence</i>	Completion of project in accordance with the project proposal, including: launch of an online platform for liquor licence applications, and the update of relevant Information Bulletins & Lodgement Guides.	July 2019	\$9.3 million
<i>Project 5 – Reducing the regulatory burden for on-demand transport industry</i>	Completion of project in accordance with the project proposal, including: updating regulations governing vehicle inspection requirements.	July 2019	\$1.5 million
<i>Project 3 – Reducing compliance burden for eco and nature-based tourism businesses</i>	Completion of project in accordance with the project proposal, including: demonstration that an electronic system for payment of visitor entry fees to national parks is available	August 2019	\$0.5 million

<b>2020-21</b>			
<b>Output</b>	<b>Milestones</b>	<b>Report due</b>	<b>Payment</b>
Project 5 – <i>Reducing the regulatory burden for on-demand transport industry</i>	Completion of project in accordance with the project proposal, including: changes to policy and guidance on the frequency of medical assessments, and reducing in-person administrative requirements for licence applications.	September 2020	\$9.3 million

**PART 4: SIGN OFF**

7. The Parties have confirmed their commitment to this agreement as follows:

**Signed for and on behalf of the Commonwealth of Australia by**

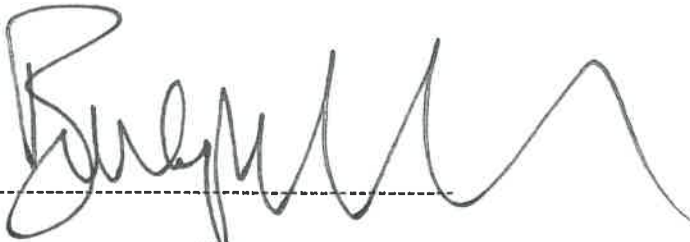


**The Honourable Josh Frydenberg MP**  
Treasurer

[Day] [Month] [Year]

20 / 13 / 19

**Signed for and on behalf of Western Australia by**



**The Honourable Ben Wyatt MLA**  
Treasurer

[Day] [Month] [Year]

20 / 11 / 2018

## SUMMARY OF WESTERN AUSTRALIA SMALL BUSINESS REGULATORY REFORM AGENDA PROJECT PROPOSALS

### PROJECT 1 – REDUCING COMPLIANCE BURDEN FOR PLUMBERS

The reform will provide an online lodgement system (accessible through desktop and mobile devices) for major plumbing works compliance notifications, and will completely remove the lodgement requirement for minor plumbing work.

To protect consumers and the general public from risks associated with sub-standard plumbing and water supply, plumbers in Western Australia are required to notify the Department of Mining, Industry Regulation and Safety prior to the start of any major plumbing work, so that approximately five per cent of jobs can be inspected.

For any major work, plumbers must currently submit a paper notice of intention to the Building Commission via post at least 24 hours before the commencement of any major work, and a certificate of compliance at its completion. The Department of Mining, Industry Regulations and Safety will move this process online, so that plumbers are able to lodge notices of intention and certificates of compliance on-site through a mobile device.

For minor work, plumbers must currently submit a monthly list of all jobs completed. In recognition of the lower risk associated with minor plumbing works the Department of Mines, Industry Regulation and Safety will completely remove this regulatory requirement.

Western Australia will submit to the Commonwealth a project completion report that verifies achievement of the two outcomes below, attaching relevant substantiation such as a link to the website allowing online lodgement, and a copy of the Gazette with published amendments to regulation.

*Demonstrate that the digital lodgement of compliance notifications for major plumbing works is operational (accessible through desktop and mobile devices), allowing plumbers to lodge Certificates of Compliance and Notices of Intention for major plumbing works electronically.*

*Gazettal of amendments to Regulation 44 of the Plumbers Licensing and Plumbing Standards Regulations 2000 (under the Plumbers Licensing Act 1995) to remove the requirement to submit compliance certification for minor plumbing work, and publish amendments in the Government Gazette.*

### PROJECT 2 – MAKING IT EASIER FOR BUSINESSES TO APPLY FOR A LIQUOR LICENCE

Western Australia will introduce an online platform that will enable liquor licence applications to be processed online.

The online platform will allow business owners to complete a liquor licence application online to the fullest reasonable extent. This new digital experience will allow the applicant to:

- fill out digital forms;
- securely make electronic payments to relevant state authorities;
- upload evidence, e.g. business plans and specifications, rights to occupy premises and maps of locality of premises;

- organise inspections by relevant authorities or provide accessible information to do so; and
- submit the application online.

To expedite the Government processing of applications the new process will allow, where possible:

- the pre-filling of data;
- more efficient sharing of information between State Government agencies; and
- automatic processing of some steps, and reduced time in attaining internal approvals and checks.

Western Australia will submit a project completion report to the Commonwealth that demonstrates satisfaction of the two outcomes below, attaching relevant substantiation such as a link to the active website and copies of updated information packages for applicants.

*Launch of online platform for liquor licence applications.*

*Information for applicants has been updated in the relevant Information Bulletins & Lodgement Guides.*

### **PROJECT 3 – REDUCING COMPLIANCE BURDEN FOR ECO AND NATURE-BASED TOURISM BUSINESSES**

The reform will reduce the compliance burden for eco and nature-based tourism businesses through the roll-out of an electronic method (accessible through desktop and mobile devices) to make it easier for eco and nature-based tourism businesses operating in national parks to pay their visitor entry fees.

Western Australia will submit to the Commonwealth a project completion report that verifies achievement of the outcome below, attaching relevant substantiation such as a link to the website or mobile platform that enables electronic payment of national park entry fees.

*Demonstrate that an electronic system (available on desktop and mobile devices) that allows businesses to pay visitor entry fees to national parks in Western Australia is operational.*

### **PROJECT 4 – ENABLING ONLINE FLORA AND FAUNA LICENCE APPLICATIONS**

The Western Australian Department of Biodiversity, Conservation and Attractions' current licensing requirements oblige many commercial licence applicants and licence holders to complete hard-copies of application and renewal forms, and then either post those forms to the Department or present them in person.

This reform will establish an electronic licensing system making it easier for applicants to apply for and renew licences, and pay any required fees and charges.

The electronic system will help to reduce administrative costs and improve processing efficiency for commercial flora and fauna operators that require a licence to operate. This new digital experience will allow the applicant to:

- Fill out digital forms.
- Make electronic payments to relevant state authorities.
- Submit licence applications online.

Western Australia will submit to the Commonwealth a project completion report that verifies achievement of the outcome below, attaching relevant documents to substantiate completion, for example, information setting out the Department's online functions and capabilities, and copies of updated information and guidance for applicants.

*Establish an electronic system for flora and fauna licence applicants, which enables submission of licence applications and electronic payments.*

## **PROJECT 5 – REDUCING THE REGULATORY BURDEN FOR ON-DEMAND TRANSPORT INDUSTRY**

The Western Australian Government is pursuing a comprehensive reform program for the On-Demand Transport Industry. As part of this reform effort, the Western Australian government has investigated several reforms it is willing to implement under the Small Business Regulatory Reform Agenda.

### **a) Reducing the frequency of vehicle inspections for vehicles being used to provide on-demand transport services**

Current requirements oblige the owner or operator of any vehicle being registered to provide on-demand services to have that vehicle inspected by an authorised inspector.

The Western Australian Government's On-Demand Transport reforms will introduce a risk reflective approach to inspecting vehicles being used to provide on-demand services. This change will remove the requirement for vehicles less than three years old to be inspected.

### **b) Reducing the frequency of Passenger Transport Driver medical assessments**

The current policy and guidance related to passenger transport (currently F and T extension) driver's medical assessments places the burden for determining the necessary reassessment period on medical practitioners, with limited guidance about appropriate risk assessment. This lack of clarity is leading to a substantial number of licence extension holders undergoing medical assessments more frequently than required.

This reform will adjust the administrative structures informing the frequency of passenger transport driver's medical assessments to a default five year period, clarifying that shorter assessment periods are only warranted for drivers with a higher risk health status.

### **c) Reducing the number of time Passenger Transport Drivers need to visit licensing centres in person**

The existing process for registering F or T extensions on a driver's licence require the applicant to attend licensing centres in person to submit application forms, and in some instances a second time for an additional photograph.

Applicants for F and T extensions are required to present their DL1 application forms in person. The proposed change will allow applicants to submit these forms online instead of at a licensing centre.

New taxi drivers (T extension applicants) currently need to attend a licensing centre again, after their application forms have been approved, to have their taxi identification photograph taken. The proposed change would enable the Department of Transport to reuse current driver's licence photographs for new passenger transport driver identification, removing the need to present in person at a licensing centre to obtain the new ID card.



Western Australia will submit to the Commonwealth a project completion report that verifies achievement of the three outcomes below, attaching relevant documents to substantiate completion, for example copies of amended regulations, information setting out the Department's online functions and capabilities, and copies of updated information for applicants and medical practitioners.

*Update regulations so that passenger transport vehicles under three years are not subject to annual inspections.*

*Update the administrative and policy information around the medical assessment requirements for passenger transport drivers, clarifying and emphasising the default period for assessment is five years.*

*Establish a mechanism for submitting passenger transport driver application forms online, and permit the reuse of driver's licence photographs for passenger transport driver's licences.*