

JobTrainer Fund Schedule

NATIONAL PARTNERSHIP FOR STREAMLINED AGREEMENTS

| Table 1: Formalities and operation of schedule | |
|---|---|
| Parties | Commonwealth of Australia New South Wales Victoria Queensland Western Australia South Australia Tasmania Australian Capital Territory Northern Territory |
| Duration | This Schedule is expected to expire on 31 August 2022. |
| Purpose | This Schedule establishes shared funding arrangements between the Commonwealth and states and territories (the states) for the JobTrainer Fund (the Fund). The Fund will support a rapid increase in low or no fee training places for job seekers, school leavers and young people in areas of identified skills need and/or employment growth, to support them into employment as Australia emerges from the COVID-19 pandemic. |
| Estimated financial contributions | The Commonwealth will provide an estimated total financial contribution to the States of \$500.0 million in respect of this Schedule. States will be required to match the Commonwealth's contribution (Table 1 refers). In doing this, all parties commit to meeting the Baseline Funding commitment set out in the Appendix, Table 1 on average in 2020 and 2021. |

State matched funding will be additional to existing Commonwealth and state VET investment.

| Table 1 (\$ million) | 2020-21 | Total |
|---|------------------|------------------|
| Estimated total budget | 1,000.000 | 1,000.000 |
| <i>Less estimated National Partnership Payments</i> | <i>500.000</i> | <i>500.000</i> |
| New South Wales | 159.283 | 159.283 |
| Victoria | 130.324 | 130.324 |
| Queensland | 100.519 | 100.519 |
| Western Australia | 51.711 | 51.711 |
| South Australia | 34.470 | 34.470 |
| Tasmania | 10.522 | 10.522 |
| Australian Capital Territory | 8.375 | 8.375 |
| Northern Territory | 4.796 | 4.796 |
| Balance of non-Commonwealth contributions | 500.000 | 500.000 |

Additional terms

States agree to implement the JobTrainer Fund in accordance with the Funding Principles at Appendix A.

The parties acknowledge that COVID-19 has created a very uncertain health and economic environment, and may impact the plans and timeframes agreed under this Schedule.

Changes to Appendix A may be agreed in writing between state and Commonwealth Skills Ministers, either multilaterally or bilaterally where the changes will not affect other parties. This includes where there is an outbreak of COVID-19 in a jurisdiction.

Given the importance of training to support the recovery, monthly reporting of headline data is considered necessary.

Table 2: Performance requirements, reporting and payment summary

| Output | Performance milestones | Report due | Payment |
|--|---|--|---|
| Provision of low or no fee training places for job seekers and school leavers and young people in areas of identified skills need and/or employment growth in accordance with principles outlined at Appendix A. | <p>Commencement of schedule: States sign the Heads of Agreement for Skills Reform States agree and sign-up to the schedule</p> | N/A | 40 per cent of the Commonwealth's share of funding for the respective state (Table 1) |
| | <p>Submission of Initial Delivery Plan The Initial Delivery Plan will outline the jurisdiction's proposal to deliver JobTrainer in its state or territory. This will include:</p> <ul style="list-style-type: none"> - An outline of the target cohorts and the priorities of the Fund including the mix of proposed training to be delivered - Jurisdiction's indicative number of training places and initial estimate of the mix of full and short courses and the respective average prices - Qualifications and short courses selected from the National Skills Commission (NSC) list Where the jurisdiction intends on spending up to 10 per cent of the Fund on ancillary costs, the plan will also include an outline of those ancillary costs. | Within 30 days of signing the agreement | N/A |
| | <p>Submission of Monthly implementation updates: Monthly implementation updates will outline:</p> <ul style="list-style-type: none"> - Number of training places or funding allocated with estimated training places or hours to contracted Registered Training Organisations (RTOs), - Uptake of training via the Fund including the number of enrolments, commencements and completions where known. | By the 15 th of the following month over October 2020 to September 2021 | N/A |
| | <p>Enrolment of students in training places Provision of evidence (as part of the monthly reports, or in a separate report) that students have enrolled in training places that utilise a minimum of 40 per cent of the Fund for agreed qualifications and skillsets in their jurisdictions. Funding for ancillary purposes will count toward meeting this milestone on a pro-rata basis. Early completion of this milestone will allow early payment. Late completion of this</p> | 28 February 2021 | 30 per cent of the Commonwealth's share of funding for the respective state (Table 1) |

| | | | |
|--|--|-------------------------|--|
| | <p>milestone, for example where a jurisdiction has experienced significant COVID-19 related restrictions, will also be permitted and enable payment at a later date up until the end of the Enrolment Period.</p> | | |
| | <p>Six monthly Review</p> <p>Assesses progress including demand for training and any changes in the health and/or economic environment, to inform required adjustments including to the scope, size, timing and payment structure under the Fund. This includes:</p> <ul style="list-style-type: none"> - on the contracting out of places to RTOs (as per above); - an update on the initial plan including reassessment of the needs of the target cohorts and recommendations with respect to the size, scope and timing of the Fund based; - the aggregate indicative number of contracted training places by qualification/short course; - actual number of enrolments, commencements, completions and training hours delivered, including by cohort, short/long course and training location; - proportion of students that attracted a loading; - top qualifications and short courses funded; and - the associated Commonwealth and state funding allocated <p>This information will inform a mid-point review of the Fund undertaken by the Commonwealth, in consultation with the States. This includes:</p> <ul style="list-style-type: none"> - reassessment of the needs of the target cohorts and recommendations with respect to the size, scope and timing of the Fund - Information on income recipient caseloads, including by state, age and location, as well as an overview of economic and labour market conditions. | <p>28 February 2021</p> | |
| | <p>Enrolment of students in training places:</p> <p>Payment of remaining funds will be made when States provide evidence (as part of the above reports, or in a separate report) that students have enrolled in training places that utilise a minimum of 70 per cent of the Fund for agreed qualifications and skillsets in their jurisdictions. Funding for ancillary purposes will count toward</p> | <p>20 May 2021</p> | <p>30 per cent of the Commonwealth's share of funding for the respective State (Table 1)</p> |

| | | | |
|--|--|---|-----|
| | <p>meeting this milestone on a pro-rata basis. Early completion of this milestone will allow early payment. Late completion of this milestone, for example where a jurisdiction has experienced significant COVID-19 related restrictions, will also be permitted and enable payment at a later date up until the end of the Enrolment Period.</p> | | |
| | <p>End of Fund report:</p> <p>Provides a stocktake/acquittal including:</p> <ol style="list-style-type: none"> a. a review of the Fund and an assessment of its effectiveness in meeting the needs of the target cohorts within the jurisdiction; b. the actual total number of commencements, enrolments, completions and training hours delivered including by cohort, short/long course, and training location; c. proportion of students that attracted a loading; d. the top qualifications and short courses funded; and e. the associated Commonwealth and state funding expended. <p>This information will inform a review of the Fund undertaken by the Commonwealth.</p> | 31 October 2021 | N/A |
| | <p>Six monthly post-Fund reporting</p> <p>Outlines the progress of training via the Fund, including actual number of completions and training hours delivered, including by job seeker or youth cohort at time of enrolment, and training location.</p> | 28 February 2022 31 August 2022 | N/A |
| Promotion of the Fund on My Skills and through the National Careers Institute. | <p>Information for My Skills</p> <p>States will provide the Commonwealth with the following information for the purposes of promoting the Fund on the My Skills website</p> <ul style="list-style-type: none"> • Qualification codes for each qualifications and short courses to be funded under the Fund (where known). | By the 15 th of the following month over October 2020 to September 2021, as part of monthly implementation update. | |

| | | | |
|--|--|--|--|
| | <ul style="list-style-type: none">• RTO codes for those that are contracted to deliver training places under the Fund.• Fees that students will be expected to pay for each course and for each RTO (where known).• Next start date for each course by RTO (where known).• Link to the relevant state or territory website that will feature the JobTrainer Fund information, list of occupations and list of full qualifications and short courses to be funded in the jurisdiction. | | |
|--|--|--|--|

The Parties have confirmed their commitment to this agreement as follows:

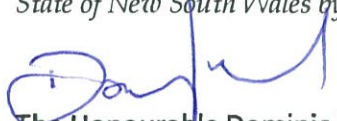
Signed for and on behalf of the Commonwealth of Australia by



The Honourable Josh Frydenberg
Treasurer of the Commonwealth of Australia

27 August 2020

Signed for and on behalf of the State of New South Wales by



The Honourable Dominic Perrottet MP
Treasurer of the State of New South Wales

August 2020

15 September

Signed for and on behalf of the State of Victoria by

The Honourable Tim Pallas MP
Treasurer of the State of Victoria

August 2020

Signed for and on behalf of the State of Queensland by

The Honourable Cameron Dick MP
Treasurer of the State of Queensland

August 2020

Signed for and on behalf of the State of Western Australia by

The Honourable Ben Wyatt MLA
Treasurer of the State of Western Australia

August 2020

Signed for and on behalf of the State of South Australia by

The Honourable Rob Lucas MLC
Treasurer of the State of South Australia

August 2020

Signed for and on behalf of the State of Tasmania by

The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

Signed for and on behalf of the Australian Capital Territory by

Andrew Barr MLA
Chief Minister of the Australian Capital Territory

August 2020

Signed for and on behalf of the Northern Territory by

The Honourable Nicole Manison MLA
Treasurer of the Northern Territory of Australia

August 2020

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The Honourable Josh Frydenberg
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27 August 2020

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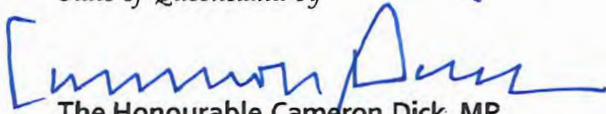
August 2020

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The Honourable Tim Pallas MP
Treasurer of the State of Victoria

August 2020

Signed for and on behalf of the State of Queensland by



The Honourable Cameron Dick MP
Treasurer of the State of Queensland

22 September
CKD
August 2020

Signed for and on behalf of the State of Western Australia by

The Honourable Ben Wyatt MLA
Treasurer of the State of Western Australia

August 2020

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The Honourable Rob Lucas MLC
Treasurer of the State of South Australia

August 2020

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The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

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Andrew Barr MLA
Chief Minister of the Australian Capital Territory

August 2020

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Treasurer of the Northern Territory of Australia

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August 2020

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Treasurer of the State of Queensland

August 2020

Signed for and on behalf of the State of Western Australia by



The Honourable Ben Wyatt MLA
Treasurer of the State of Western Australia

01 ^{September} August 2020

Signed for and on behalf of the State of South Australia by

The Honourable Rob Lucas MLC
Treasurer of the State of South Australia

August 2020

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The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

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Chief Minister of the Australian Capital Territory

August 2020

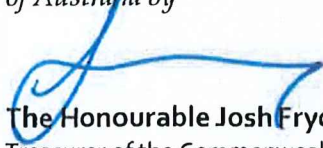
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August 2020

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27 August 2020

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August 2020

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Treasurer of the State of Western Australia

August 2020

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The Honourable Rob Lucas MLC
Treasurer of the State of South Australia

29 August 2020

Signed for and on behalf of the State of Tasmania by

The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

Signed for and on behalf of the Australian Capital Territory by

Andrew Barr MLA
Chief Minister of the Australian Capital Territory

August 2020

Signed for and on behalf of the Northern Territory by

The Honourable Nicole Manison MLA
Treasurer of the Northern Territory of Australia

August 2020

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Treasurer of the State of Western Australia

Signed for and on behalf of the State of South Australia by

The Honourable Rob Lucas MLC
Treasurer of the State of South Australia

Signed for and on behalf of the State of Tasmania by



The Honourable Peter Gutwein MP
Premier of the State of Tasmania

21 September 2020

Signed for and on behalf of the Australian Capital Territory by

Andrew Barr MLA
Chief Minister of the Australian Capital Territory

Signed for and on behalf of the Northern Territory by

The Honourable Nicole Manison MLA
Treasurer of the Northern Territory of Australia

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Treasurer of the Commonwealth of Australia

27 August 2020

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Treasurer of the State of New South Wales

August 2020

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Treasurer of the State of Victoria

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Treasurer of the State of South Australia

August 2020

Signed for and on behalf of the State of Tasmania by

The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

Signed for and on behalf of the Australian Capital Territory by



Andrew Barr MLA
Chief Minister of the Australian Capital Territory

10 September 2020

Signed for and on behalf of the Northern Territory by

The Honourable Nicole Manison MLA
Treasurer of the Northern Territory of Australia

August 2020

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Treasurer of the Commonwealth of Australia
August 2020

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Treasurer of the State of New South Wales
August 2020

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Treasurer of the State of Victoria
August 2020

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August 2020

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Treasurer of the State of South Australia
August 2020

Signed for and on behalf of the State of Tasmania by

The Honourable Peter Gutwein MP
Premier of the State of Tasmania
August 2020

Signed for and on behalf of the Australian Capital Territory by

Andrew Barr MLA
Chief Minister of the Australian Capital Territory
August 2020

Signed for and on behalf of the Northern Territory by

The Honourable Michael Gunner MLA
Chief Minister of the Northern Territory of Australia
26 September 2020

The Parties have confirmed their commitment to this agreement as follows:

Signed for and on behalf of the Commonwealth of Australia by



The Honourable Josh Frydenberg
Treasurer of the Commonwealth of Australia


27 August 2020

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The Honourable Dominic Perrottet MP
Treasurer of the State of New South Wales

August 2020

Signed for and on behalf of the State of Victoria by



The Honourable Tim Pallas MP
Treasurer of the State of Victoria

August 2020

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Treasurer of the State of Queensland

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Treasurer of the State of Western Australia

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Treasurer of the State of South Australia

August 2020

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The Honourable Peter Gutwein MP
Premier of the State of Tasmania

August 2020

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Andrew Barr MLA
Chief Minister of the Australian Capital Territory

August 2020

Signed for and on behalf of the Northern Territory by

The Honourable Nicole Manison MLA
Treasurer of the Northern Territory of Australia

August 2020

APPENDIX A: FUNDING PRINCIPLES FOR THE JOBTRAINER FUND

Target student cohort

1. The Fund is intended to support as a first priority, job seekers and school leavers. Training providers will be required to verify evidence of eligibility:
 - a. Job seekers: for the purposes of JobTrainer, job seekers means:
 - i. individuals out of work;
 - ii. individuals who are in receipt of income support payments; or
 - iii. individuals expected to become unemployed as agreed bilaterally between the Commonwealth and the relevant State.
 - b. School leavers and young people: 17 to 24 year old individuals, regardless of employment status.
2. These groups will be eligible to access a training place supported by this Fund, regardless of their prior qualifications.
3. States will be responsible for determining the evidence of eligibility that RTOs may accept.
4. State systems currently provide training for a large number of school leavers and those looking to upskill and retrain. The Fund will provide additional training places to support individuals that may not have typically been in training if not for the COVID-19 pandemic.
5. Students may be able to undertake more than one short course funded through the JobTrainer Fund at the discretion of the State.
6. The Fund will support up to 340,700 additional training places, depending on the mix of full qualifications and short courses delivered. States will have flexibility in the mix of course offerings to best suit the needs of job seekers, school leavers and young people, based on a broad list agreed with the NSC.
7. All governments will take steps to promote access to training funded through the Fund, with States having primary responsibility for promoting access to the Fund within their own jurisdiction and the Commonwealth promoting access to the Fund through My Skills and through the employment services system.
8. States will provide the Commonwealth with the information outlined in Table 2 of this Schedule, to enable promotion of the Fund on the My Skills website. This will ensure that students have access to relevant information to make informed decisions about the courses available under the Fund and the contracted RTOs.
9. The Commonwealth and relevant states may agree to additional cohorts as part of the February 2021 review taking into account the economic impact of the pandemic and take up rate of the Fund.

What training will be funded?

10. Training places offered through the Fund must be free or low fee.
11. Funding will be available for nationally accredited qualifications and short courses (including part qualifications and skillsets) in areas of identified and genuine skills needs, based on a list agreed between states and territories and the NSC.
 - a. The training can be undertaken to start skills development in a particular field, with the short courses forming a building block to a full qualification at a later date.
 - b. The training can be undertaken to support entry into new roles, specific technical competency or licensing requirements.
 - c. The training can be undertaken to commence upskilling in the person's chosen field with a view to increasing workforce capability in key areas.
 - d. The list will be updated on an as-needed basis to reflect emerging skills needs or new courses, for instance qualifications and skillsets identified by the AISC Emergency Response Sub-Committee.
 - e. States and territories may propose additional qualifications and short courses for inclusion in the list at any point during the term, for the NSC's agreement. The NSC will promptly consider any proposals for additional courses and will not unreasonably withhold its agreement.
12. Under this Fund there will be a reasonable offering of full qualifications and short courses. This is important to provide flexibility for those that are looking to undertake some training before re-entering the workforce. Short courses will also enable young people to gain some initial skills or try training in an area of interest.
13. States will determine which qualifications and short courses need to be prioritised for delivery to meet local employment and industry needs. Part qualifications will be derived from the agreed list of qualifications. On a state by state basis, the NSC will agree prices for training in each qualification and student loadings paid to RTOs, before places funded through the JobTrainer Fund for that qualification are allocated in accordance with the process advised by the interim National Skills Commissioner.
 - a. States will provide the NSC with the prices for each of the listed qualifications to be funded in their jurisdiction and student loadings, for the NSC's review and agreement. Within the overall pricing arrangements, states will have flexibility for how they purchase and/or deliver training, and this could be done through blended arrangements (such as upfront purchase of course development followed delivery at marginal costs). If requested by the NSC, states will provide supplementary information to assist the NSC to understand the basis for the state's proposed prices.
 - b. Where the AISC Emergency Response Sub-Committee agree a new skillset during the term of JobTrainer, the NSC will work with states to agree pricing for that skillset in their jurisdiction.

- c. Where states seek to include part qualifications and skillsets, the price will be based on a pro-rata of the price agreed with the NSC for the equivalent full qualification, unless an alternative has been agreed with the NSC.
 - d. Student loadings may provide for increased services to support the student and to account for increased cost of training delivery.
- 14. States will determine, and contract, the providers to deliver subsidised training under the Fund and will use a mix of public and private RTOs. Within the arrangements in this Schedule, States will have flexibility to determine which providers deliver which course. They will also determine the price paid to public and private providers for agreed qualifications and short course for agreement with the NSC.
- 15. In order to expand training places in a short period of time and manage quality, priority will be given to RTOs that:
 - a. have an existing government training contract in place
 - b. have a track record of delivering high quality training to achieve outcomes in a similar field or for target cohorts
 - c. have the qualification or skillset on scope of registration
 - d. can demonstrate capacity to commence delivery rapidly.

Targeting training and the staged approach

- 16. States will assess the needs of the school leavers and those that are recently out of work and develop a mix of training that supports them to maintain a connection to the labour market and equips them for work as the economy recovers.
- 17. States will periodically assess the needs of the cohorts and adjust the Fund's training offerings where necessary.

Timing

- 18. On 12 August 2020, the NSC released an initial list of qualifications for state and territory input. States and the NSC will work together to agree the list and the prices for the qualifications that states wish to initially fund by 8 September 2020. Noting this, the list will be live and can be updated.
- 19. The Enrolment Period for this Schedule is September 2020 to September 2021, unless varied by the Parties in accordance to this Schedule.
 - a. Commonwealth and Western Australia Skills Ministers have agreed to vary the Enrolment Period to begin from 1 July 2020 for measurement of committed expenditure and activity for Western Australia.
 - b. Commonwealth and Victoria Skills Ministers have agreed to vary the Enrolment Period to cease on 30 June 2022 for measurement of committed expenditure and activity for Victoria.
- 20. Training places under the Fund will be made available as soon as possible, with the first subsidised training places made available in September or October 2020, unless

the jurisdiction is implementing COVID-19 related restrictions which prevent delivery.

21. A review will be taken in February 2021 to assess progress including with respect to demand for training and any changes in the health and/or economic environment to inform required adjustments to the scope, size and timing of the Fund. If as a result of the review, a party considers that adjustments to the Fund or the Schedule are required, the parties will work in good faith to agree those adjustments promptly.

Distribution of Commonwealth funding

22. The Commonwealth contribution will be offered to states on a per-capita basis (as agreed with those parties).
23. States may use up to 10 per cent of the value of the Fund for ancillary purposes to maximise student outcomes. Ancillary purposes might include promotion of JobTrainer, wraparound support services to help disadvantaged learners to access training, support for learners to access training that is best suited to their needs and the local jobs market and to transition from learning to employment. States will not use the fund to fund wage subsidies, to upgrade state and territory IT systems or fund major capital works.

Baseline and matched funding requirement

24. All parties will be required to meet the Baseline Funding commitment set out in Table 1 on average in 2020 and 2021.
25. The Baseline Funding commitment has been determined by reference to 2019, based on the 2019 NCVER Funding Collection (currently under peer review), with adjustments for agreed one-off spending and state funding contributions under JobTrainer (Table 1 refers).
26. If the Baseline Funding commitment is not met on average across 2020 and 2021, Commonwealth payments to states under a new long-term skills funding agreement may be reduced to offset the shortfall in funding. The Commonwealth will not seek to offset shortfalls in funding driven by factors outside the control of States and where States have demonstrated best endeavours to fulfil the Baseline Funding commitment.

Table 1: State and Territory Baseline Funding commitments and additional contributions under the JobTrainer Fund (\$m)

| | Level of baseline funding | Additional JobTrainer funding |
|-----|---------------------------|-------------------------------|
| NSW | 1,099.7 | 159.3 |
| VIC | 869.8 | 130.3 |
| QLD | 618.3 | 100.5 |
| WA | 355.7 | 51.7 |
| SA | 187.6 | 34.5 |
| TAS | 106.2 | 10.5 |
| ACT | 79.8 | 8.4 |
| NT | 76.6 | 4.8 |

Training places

27. States and the Commonwealth will agree an indicative number of training places to be delivered through the JobTrainer Fund in each jurisdiction as part of each Initial Delivery Plan. States will provide an initial notional split between full qualifications and short courses as well as the respective average pricing estimates. These splits and pricing estimates may be varied at any time during the term by a state notifying the Commonwealth in writing of a change in the split.