

# PROJECT AGREEMENT FOR VACCINE PREVENTABLE DISEASES SURVEILLANCE PROGRAM

An agreement between:

- n the Commonwealth of Australia; and
- n the States and Territories of
  - t New South Wales,
  - t Victoria,
  - t Queensland,
  - t Western Australia,
  - t South Australia,
  - t Tasmania,
  - t the Australian Capital Territory, and
  - t the Northern Territory.

The output of this project will be surveillance reporting of nationally notifiable vaccine preventable diseases, as outlined in the National Health Security Agreement's National Notifiable Disease List and covered by the National Immunisation Program.

# Project Agreement for Vaccine Preventable Diseases Surveillance Program

## OVERVIEW

1. This Project Agreement (the Agreement) is created subject to the provisions of the Intergovernmental Agreement on Federal Financial Relations (IGA FFR) and should be read in conjunction with that Agreement and its Schedules, which provide information in relation to performance reporting and payment arrangements under the IGA FFR.

### Purpose

2. This Agreement will support the delivery of surveillance reporting of nationally notifiable vaccine preventable diseases, as outlined in the National Health Security Agreement's National Notifiable Disease List and covered by the National Immunisation Program.

### Reporting Arrangements

3. The States will report annually against the agreed milestones during the operation of this Agreement, as set out in Part 4 – Project Milestones, Reporting and Payments.

### Financial Arrangements

4. The Commonwealth will provide an estimated total financial contribution to the States of \$2.6 million, exclusive of GST in respect of this Agreement, as set out in Part 5 – Financial Arrangements.

## PART 1 – FORMALITIES

5. This Agreement constitutes the entire agreement for this project.

### Parties to this Agreement

6. This Agreement is between the Commonwealth of Australia (the Commonwealth) and the States and Territories (the States).

### Term of the Agreement

7. This Agreement will commence as soon as the Commonwealth and one other Party signs the Agreement and will expire on 30 June 2020 or on completion of the project, including final performance reporting and processing of final payments against milestones, unless terminated earlier or extended as agreed in writing by the Parties.

## PART 2 – PROJECT OUTPUT

### Output

8. The output of this Agreement will be reporting of surveillance data on nationally notifiable vaccine preventable diseases to agreed standards.

## PART 3 – ROLES AND RESPONSIBILITIES OF EACH PARTY

### Role of the Commonwealth

9. The Commonwealth will be responsible for:
  - (a) monitoring and assessing achievement against milestones in the delivery of the Vaccine Preventable Diseases Surveillance Program under this Agreement to ensure that outputs are delivered within the agreed timeframe;
  - (b) providing a consequent financial contribution to the States to support the implementation of this Agreement; and
  - (c) maintaining a national surveillance database and producing regular reporting of national surveillance data on vaccine preventable diseases.

### Role of the States and Territories

10. The States will be responsible for:
  - (a) all aspects of delivering on the project outputs set out in this Agreement;
  - (b) reporting on the delivery of outputs as set out in Part 4 – Project Milestones, Reporting and Payments;
  - (c) providing the Commonwealth with high quality data, in a timely manner, on nationally notifiable vaccine preventable diseases, according to the core National Notifiable Diseases Surveillance System (NNDSS) dataset field specifications and enhanced data specifications as agreed by the Communicable Diseases Network Australia;
  - (d) implementing decisions agreed by the National Surveillance Committee aimed at improvements to data quality, such as through consistent use of NNDSS dataset field specifications, improved reporting of Indigenous status in notifications that require follow up of individual cases and conducting data quality assurance activities; and
  - (e) where relevant, assisting the Office of Health Protection in its production of annual reports on disease surveillance activity, including for publication in the Commonwealth Department of Health's *Communicable Diseases Intelligence* journal.
11. In addition to these roles, the Northern Territory will be responsible for the provision of secretariat services for the coordination of the Enhanced Invasive Pneumococcal Disease Surveillance Working Group (EIPDSWG). The EIPDSWG meets quarterly and works to provide nationally consistent enhanced data on invasive pneumococcal disease (IPD) in Australia.

### Shared roles

12. The Parties will meet the requirements of Schedule E, Clause 26 of the IGA FFR, by ensuring that prior agreement is reached on the nature and content of any events, announcements,

promotional material or publicity relating to activities under this Agreement, and that the roles of both Parties will be acknowledged and recognised appropriately.

## PART 4 – PROJECT MILESTONES, REPORTING AND PAYMENTS

13. Table 1 summarises the milestones for the project, their relationship to the outputs, expected completion dates, relevant reporting dates and expected payments to be made. The Commonwealth will make payments subject to the annual performance report demonstrating the relevant milestone has been met.

**Table 1: Performance requirements, reporting and payment summary**

Output	Milestones	Reporting Period	Report due	Payment
The reporting of surveillance data on nationally notifiable vaccine preventable diseases to agreed standards in accordance with clause 8, 10(c) and 15(a) of this Agreement	Vaccine preventable diseases surveillance data provided for the period 01/07/2017 to 31/12/2017 against the agreed indicators outlined in clause 15(a)	01/07/2017 to 31/12/2017	31/03/2018	100% of annual allocation in accordance with Table 2
	Vaccine preventable diseases surveillance data provided for the period 01/01/2018 to 31/12/2018 against the agreed indicators outlined in clause 15(a)	01/01/2018 to 31/12/2018	31/03/2019	100% of annual allocation in accordance with Table 2
	Vaccine preventable diseases surveillance data provided for the period 01/01/2019 to 31/12/2019 against the agreed indicators outlined in clause 15(a)	01/01/2019 to 31/12/2019	31/03/2020	100% of annual allocation in accordance with Table 2

14. If a milestone is met in advance of the due date, where the relevant performance report demonstrates that the milestone has been met, the Commonwealth may make the associated payment earlier than scheduled provided it falls within the same financial year as the original milestone date.

### Reporting arrangements

15. The States will provide performance reports in accordance with Table 1 during the operation of the Agreement. Each performance report is to contain the following information:
- (a) a description of actual performance of the States in the period assessed against the project milestones as measured by the following agreed indicators:
    - i. notifications of nationally notifiable vaccine preventable diseases are electronically reported to NNDSS on a daily basis;

- ii. the "Serogroup Subtype" field is completed (where lab diagnosis method allows) for invasive meningococcal disease for equal to or greater than 80% of notified cases;
    - iii. the "Serogroup Subtype" field is completed (where lab diagnosis method allows) for IPD in cases younger than five (5) years or older than 50 years for equal to or greater than 80% of notified cases;
    - iv. the genotype is recorded in the NNDSS for at least one measles case per epidemiologically-linked measles cluster for equal to or greater than 80% of identified clusters; and
    - v. vaccination information is completed for children aged less than 10 years for all nationally notifiable vaccine preventable diseases that require public health follow-up for equal to or greater than 95% of notified cases where their vaccination status is recorded on the Australian Immunisation Register (AIR).
  - (b) a description of any risks and benefits of ongoing surveillance of vaccine preventable diseases, including suggestions for possible improvements to the Program.
16. The States will also prepare a final Project Report by 30 September 2020. The final Project Report will include vaccine preventable disease surveillance data for the period of 01 January 2020 to 30 June 2020 against the agreed indicators consistent with clauses 8, 10(c) and 15(a) and (b) of this Agreement.

## PART 5 – FINANCIAL ARRANGEMENTS

17. The Commonwealth will provide an estimated total financial contribution to the States of \$2.6 million in respect of this Agreement. All payments are GST exclusive.
18. The Commonwealth's funding contribution will not be reduced where the States secure funding from other activity partners.
19. The Commonwealth's estimated financial contribution to the operation of this Agreement, including through National Partnership payments to the States paid in accordance with *Schedule D – Payment Arrangements* of the IGA FFR, are shown in Table 2.

**Table 2: Estimated financial contributions**

(\$ million)	2017-18	2018-19	2019-20	Total
<b>Estimated total budget</b>	<b>0.849</b>	<b>0.862</b>	<b>0.876</b>	<b>2.587</b>
New South Wales	0.206	0.208	0.210	0.624
Victoria	0.192	0.194	0.197	0.583
Queensland	0.166	0.168	0.170	0.504
Western Australia	0.084	0.086	0.087	0.257
South Australia	0.081	0.082	0.084	0.247
Tasmania	0.036	0.037	0.038	0.111
Australian Capital Territory	0.036	0.037	0.038	0.111
Northern Territory	0.048	0.050	0.052	0.150
Less estimated National Partnership Payments	<b>0.849</b>	<b>0.862</b>	<b>0.876</b>	<b>2.587</b>
Balance of non-Commonwealth contributions	0.0	0.0	0.0	0.0

20. Having regard to the agreed estimated costs of projects specified in this Agreement, a State or Territory will not be required to pay a refund to the Commonwealth if the actual cost of the project is less than the agreed estimated cost of the project. Similarly, the States bear all risk should the costs of a project exceed the agreed estimated costs. The Parties acknowledge that this arrangement provides the maximum incentive for the States to deliver projects cost effectively and efficiently.

## PART 6 – GOVERNANCE ARRANGEMENTS

### Enforceability of the Agreement

21. The Parties do not intend any of the provisions of this Agreement to be legally enforceable. However, that does not lessen the Parties' commitment to this Agreement.

### Variation of the Agreement

22. The Agreement may be amended at any time by agreement in writing by all the Parties.
23. A Party to the Agreement may terminate their participation in the Agreement at any time by notifying all Parties in writing.

### Delegations

21. The Commonwealth Minister may delegate the assessment of performance against milestones and the authorisation of related project payments to senior Commonwealth officials, having regard to the financial and policy risks associated with those payments.

### Dispute resolution

22. Any Party may give notice to other Parties of a dispute under this Agreement.
23. Officials of relevant Parties will attempt to resolve any dispute in the first instance.
24. If a dispute cannot be resolved by officials, it may be escalated to the relevant Ministers.

The Parties have confirmed their commitment to this agreement as follows:

Signed for and on behalf of the Commonwealth of Australia by



**The Honourable Greg Hunt MP**

Minister for Health

26 10 17  
[Day] [Month] [Year]

Signed for and on behalf of the State of New South Wales by

**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the State of Victoria by



**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the State of Queensland by

**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the State of Western Australia by

**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the State of South Australia by

**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the State of Tasmania by

**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the Australian Capital Territory by

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

Signed for and on behalf of the Northern Territory by

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

Project Agreement for Vaccine Preventable Diseases Surveillance Program

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth of Australia by*

\_\_\_\_\_  
The Honourable Greg Hunt MP  
Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of New South Wales by*

*Signed for and on behalf of the State of Victoria by*

\_\_\_\_\_  
The Honourable Brad Hazzard MP  
Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
The Honourable Jill Hennessy MP  
Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of Queensland by*

*Signed for and on behalf of the State of Western Australia by*

\_\_\_\_\_  
The Honourable Cameron Dick MP  
Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
The Honourable Roger Cook MLA  
Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of South Australia by*

*Signed for and on behalf of the State of Tasmania by*

\_\_\_\_\_  
The Honourable Jack Snelling MP  
Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
The Honourable Michael Ferguson MP  
Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the Australian Capital Territory by*

\_\_\_\_\_  
Meegan Fitzharris MLA  
Minister for Health

[Day] [Month] [Year]

4/10/2017

*Signed for and on behalf of the Northern Territory by*

\_\_\_\_\_  
The Honourable Natasha Kate Fyles MLA  
Minister for Health

[Day] [Month] [Year]

The Parties have confirmed their commitment to this agreement as follows:

**Signed for and on behalf of the Commonwealth of Australia by**

**The Honourable Greg Hunt MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of New South Wales by**



**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

21 - 9 - 17

**Signed for and on behalf of the State of Victoria by**

**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of Queensland by**

**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of Western Australia by**

**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of South Australia by**

**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of Tasmania by**

**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the Australian Capital Territory by**

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the Northern Territory by**

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

The Parties have confirmed their commitment to this agreement as follows:

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**The Honourable Greg Hunt MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of New South Wales by**

**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

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Minister for Health

[Day] [Month] [Year]

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**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

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**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

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**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

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**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the Australian Capital Territory by**

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the Northern Territory by**

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

19 OCT 2017

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth of Australia by*

**The Honourable Greg Hunt MP**

Minister for Health

[Day] [Month] [Year]

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*Signed for and on behalf of the State of Victoria by*

**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of Queensland by*

*Signed for and on behalf of the State of Western Australia by*

**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of South Australia by*

*Signed for and on behalf of the State of Tasmania by*

**The Honourable ~~Jack Snelling~~ MP**

Minister for Health

[Day] [Month] [Year]

12/10/17

*Signed for and on behalf of the Australian Capital Territory by*

**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the Northern Territory by*

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

*Peter Malinauskas  
MLC*

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth of Australia by*

**The Honourable Greg Hunt MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of New South Wales by*

*Signed for and on behalf of the State of Victoria by*

**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of Queensland by*

*Signed for and on behalf of the State of Western Australia by*

**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of South Australia by*

*Signed for and on behalf of the State of Tasmania by*

**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the Australian Capital Territory by*

*Signed for and on behalf of the Northern Territory by*

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

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Minister for Health

[Day] [Month] [Year]

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**Signed for and on behalf of the State of Victoria by**

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Minister for Health

[Day] [Month] [Year]

**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the State of Queensland by**

**Signed for and on behalf of the State of Western Australia by**

**The Honourable Cameron Dick MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Roger Cook MLA**

Minister for Health

*8/10/17*  
[Day] [Month] [Year]

**Signed for and on behalf of the State of South Australia by**

**Signed for and on behalf of the State of Tasmania by**

**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

**Signed for and on behalf of the Australian Capital Territory by**

**Signed for and on behalf of the Northern Territory by**

**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth of Australia by*

\_\_\_\_\_  
**The Honourable Greg Hunt MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of New South Wales by*

*Signed for and on behalf of the State of Victoria by*

\_\_\_\_\_  
**The Honourable Brad Hazzard MP**

Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
**The Honourable Jill Hennessy MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of Queensland by*

*Signed for and on behalf of the State of Western Australia by*



\_\_\_\_\_  
**The Honourable Steven Miles MP**

Minister for Health

2012/17

\_\_\_\_\_  
**The Honourable Roger Cook MLA**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the State of South Australia by*

*Signed for and on behalf of the State of Tasmania by*

\_\_\_\_\_  
**The Honourable Jack Snelling MP**

Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
**The Honourable Michael Ferguson MP**

Minister for Health

[Day] [Month] [Year]

*Signed for and on behalf of the Australian Capital Territory by*

*Signed for and on behalf of the Northern Territory by*

\_\_\_\_\_  
**Meegan Fitzharris MLA**

Minister for Health

[Day] [Month] [Year]

\_\_\_\_\_  
**The Honourable Natasha Kate Fyles MLA**

Minister for Health

[Day] [Month] [Year]